



Havering

L O N D O N B O R O U G H

LICENSING SUB-COMMITTEE GRAVITY BAR AGENDA

10.30 am

**Wednesday
12 June 2024**

**Council Chamber -
Town Hall**

Members 3: Quorum 2

COUNCILLORS:

Natasha Summers (Chairman)
Jane Keane
Christine Vickery

**For information about the meeting please contact:
Luke Phimister - 01708434619
luke.phimister@onesource.co.uk**

Under the Committee Procedure Rules within the Council's Constitution the Chairman of the meeting may exercise the powers conferred upon the Mayor in relation to the conduct of full Council meetings. As such, should any member of the public interrupt proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room and may adjourn the meeting while this takes place.

Excessive noise and talking should also be kept to a minimum whilst the meeting is in progress in order that the scheduled business may proceed as planned.

Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



AGENDA ITEMS

1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive

2 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

3 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

4 REPORT OF THE CLERK (Pages 5 - 10)

Document attached - To note

5 PREMISE LICENSE VARIATION - GRAVITY BAR, 322 COLLIER ROW LANE, ROMFORD, RM5 3NL (Pages 11 - 110)

This application to vary a premises licence is made by El Mono Entertainment Limited under section 34 of the Licensing Act 2003 - Gravity Bar 322 Collier Row Lane Romford RM5 3NL.

Zena Smith
Head of Committee and Election Services



LICENSING SUB-COMMITTEE

12 June 2024

REPORT

Subject Heading:

**Procedure for the Hearing:
Licensing Act 2003**

Report Author and contact details:

**Luke Phimister – Committee Officer -
01708 434619**

Members are advised that, when considering an application to vary a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

1. Membership of the Sub-Committee:

- 1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**
- 1.2 A members of the Licensing Committee will be excluded from hearing an application where he or she:
 - 1.2.1 has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
 - 1.2.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
 - 1.2.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;
 - 1.2.4 has a personal interest in the application.

2. Roles of other participants:

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

3. Location and facilities:

- 3.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 3.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

4. Notification of attendance:

- 4.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

5. Procedural matters:

- 5.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.
- 5.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

Introduction of the application:

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

Documentary evidence:

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 5 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

Representations:

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10-minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10-minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local Environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

Cross-Examination:

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only

where it is necessary to assist it in considering the representations or application.

Relevance:

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

The prevention of crime and disorder;

Public safety;

The prevention of public nuisance; and

The protection of children from harm.

6. Failure of parties to attend the hearing:

- 6.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

7. Adjournments and extension of time:

- 7.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:
- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

8. Sub-Committee's determination of the hearing:

- 8.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.

- 8.2 The Sub-Committee will normally make its determination at the end of the hearing. The notice of the decision of the Sub-Committee will be circulated to all participants within five working days of the hearing.
- 8.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

9. Power to exclude people from hearing:

- 9.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:
- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
 - that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

10. Recording of proceedings:

- 10.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

11. Power to vary procedure:

- 11.1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.



Licensing Officer's Report

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LICENSING SUB-COMMITTEE

REPORT

12th June 2024

Subject heading:

Gravity Bar

**322 Collier Row Lane Romford
RM5 3NL**

Premises licence variation application

Report author and contact details:

Mr P Jones, Public Protection Officer

licensing@havering.gov.uk

01708 432777

This application to vary a premises licence is made by El Mono Entertainment Ltd under section 34 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 21st April 2024.

Geographical description of the area and description of the building

Gravity Bar is located in a parade of commercial outlets at the junction of Collier Row Lane and Chase Cross Road. The immediate area is predominantly commercial in nature, although there are residential properties close by.



Details of the application

The application may summarise as follows:

The premises will operate as a bar within the premises and on the outside terrace.

- 1) To remove all existing conditions from Annex 2 of the premises licence.
- 2) Add new conditions to the premises licence as detailed at Part M (Operating Schedule) of the application form.
- 3) Add the provision of live and recorded music to the premises licence from 23:00 to 00:30 the following day all week.
- 4) Extend the permitted licensed hours for the provision of late night refreshment and the sale of alcohol for consumption on the premises to be until 00:30 the following day all week.
- 5) Extend the permitted licensed hours for all licensable activities on New Year's Eve to be until 02:00 the following day.

Comments and observations on the application

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application.

Summary

There was one representation against this application from a local resident.

There were two representations against this application from responsible authorities, namely the licensing authority and the Police.



Current Licence

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The Company Secretary
El Mono Entertainment Ltd
322 Collier Row Lane
Romford
RM5 3NL

By email

Your reference: havering-1491420
My reference: PJJ/24500

Dear Sir/Madam

Licensing Act 2003
Premises Licence Number – 24500
Gravity Bar 322 Collier Row Lane Romford RM5 3NL

This document in PDF format is the premises licence for the above address in accordance with the provisions of the Licensing Act 2003. Please note the London Borough of Havering no longer produces paper versions of premises licences.

You are reminded that the premises licence or a certified copy of the licence must be kept at the premises while the licence summary, Part B of the licence, must be displayed on the premises in a prominent position.

To comply with the legislation a printed or electronic version of this document will be accepted as the premises licence. This must be available for inspection by an authorised officer; also Part B must be displayed in either printed or electronic format.

Full details of the Licensing Act 2003 regulations can be found on the GOV.UK website <https://www.gov.uk/alcohol-licensing>

Please note that the granting of a licence under this Act does not remove the need for any necessary consent under other legislation, such as the Planning Acts. The fact that a licence has been granted on certain terms does not imply that similar terms will be agreed under other legislation.

For further information relating to your licence please contact the Licensing Authority at the address detailed above.

Yours faithfully

Paul Jones

Paul Jones
Public Protection Officer

Public Protection

Environment

London Borough of Havering
Town Hall, Main Road
Romford, RM1 3BD

t 01708 432777

e licensing@havering.gov.uk

text relay 18001 01708 432777

28th March 2024

www.havering.gov.uk





Part A

Premises licence number

24500

Part 1 – premises details

Postal address of premises

**Gravity Bar
322 Collier Row Lane Romford RM5 3NL**

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Late night refreshment, supply of alcohol

The times the licence authorises the carrying out of licensable activities

**Late night refreshment
Monday to Sunday – 23:00 to 00:00
New Year's Eve – 23:00 to 01:30**

**Supply of alcohol
Monday to Sunday – 10:00 to 00:00
New Year's Eve – 11:00 to 01:30**

The opening hours of the premises

**Monday to Sunday – 10:00 to 00:00
New Year's Eve – 11:00 to 01:30**

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On supplies only

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Signed

Paul Jones, Public Protection Officer

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**EI Mono Entertainment Ltd
322 Collier Row Lane Romford RM5 3NL
07307 393932 / hello@gravitybar.co.uk**

Registered number of holder

14556425

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Mr Senthurnathan Tharmalingam
5 Tryfan Close Ilford IG4 5JX**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

PO1925 – London Borough of Redbridge

Mandatory conditions

1. No supply of alcohol may be made under the premises licence:
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

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Mandatory conditions – contd.

- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
6. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

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Signed



Paul Jones, Public Protection Officer

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2nd April 2024

Mandatory conditions – contd.

- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
8. For the purposes of the condition set out in paragraph 7 —
- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) “permitted price” is the price found by applying the formula —
- $$P=D+(D \times V)$$
- where —
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence —
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
9. Where the permitted price given by paragraph (b) of paragraph 8 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
10. (1) Sub-paragraph (2) applies where the permitted price given by paragraph (b) of paragraph 8 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – conditions consistent with the operating schedule

1. Alcohol shall only be served to anyone purchasing a meal. The sale of alcohol shall only take place within operational hours and all alcohol thus sold shall be consumed on the property.
2. Staff shall be thoroughly trained via an induction on the 'Challenge 25' scheme as well as how to refuse service to those underage. Training on vigilance and preventing disorderly behaviour shall also be included as well as how to log refusals. Written training records of this shall be kept and training shall be carried out at regular intervals of 6 months.
3. A CCTV system shall be installed and shall record constantly during all opening hours with recordings being stored for a minimum of 31 days with dates and times. These shall be made available to relevant council/Police authorities on request. All entry and exit points shall be covered to ensure that everyone who comes onto the premises can be identified in any light condition. The CCTV will be installed to meet the standard in 'UK Police Requirements for Digital CCTV Systems'. A member of staff who is trained in the operation of CCTV shall be present on the premises during all opening hours.
4. The premises' opening hours shall be clearly displayed to advise customers of permitted hours.
5. Alcohol shall not be served to customers staff members believe to be inebriated and the DPS shall maintain routine monitoring of refusal logs and record this.
6. All staff responsible for the sale of alcohol shall complete training on this once every 6 months (inductions and refreshers).
7. Safeguarding training will be carried out for all bar staff and these details will be recorded for viewing upon request by relevant authorities. This shall include training on the use of the 'Challenge 25' scheme, how to refuse the sale of alcohol to those under the age of 18 and what forms of identification are acceptable, i.e. a driving licence, a passport or a military identity card.
8. Signs shall be displayed to customers stating that they must leave the premises in an orderly manner.
9. DPS and/or staff shall monitor customers and shall be vigilant dealing with problems as they arise.
10. Challenge 25 scheme signage shall be displayed around the premises.
11. Emergency lighting and fire extinguishers shall be installed on the premises and all fire exits shall be free of any obstacle during all operating hours.
12. No deliveries shall be received at the premises outside of the following hours:
 - 08:00 – 18:00 Monday to Friday
 - 08:00 – 13:00 Saturday
 - No deliveries on Sunday, public and bank holidays

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Signed



Paul Jones, Public Protection Officer

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Annex 2 – conditions consistent with the operating schedule – contd.

- 13. An incident log shall be kept on the premises and shall be made available upon request to an authorised officer or a Police officer. This incident log shall record the following:**
 - Any crime reported to the venue
 - Any complaints related to crime or disorder
 - All removals of patrons
 - Any disorderly incidents
 - Any drugs or offensive weapons that have been seized
 - Any refusal of the sale of alcohol
- 14. No waste collections shall occur at the premises outside of the following hours:**
 - 07:00 – 18:00 Monday to Friday
 - 08:00 – 13:00 Saturday
 - No deliveries on Sunday, public and bank holidays
- 15. External bottle bins shall not be used between the hours of 22:00-08:00 Monday-Sunday save for waste collections from an authorised waste company.**
- 16. Any patron who is refused service shall be recorded in the refusals log which shall be kept for a minimum of 12 months.**
- 17. Suitable signage shall be displayed at the exits to advise customers to leave the premises quietly and all deliveries shall only be made during normal working hours.**
- 18. All alcohol sold on the premises shall be made by the DPS or a staff member authorised by the DPS at all times.**
- 19. All staff members who sell alcohol shall carry out regular training that shall be recorded for the relevant authorities to review upon request. All members of staff conducting the sale of alcohol shall carry out the 'Challenge 25' scheme requesting valid identification in the form of a driving licence, a passport or a proof of age PASS card that has the PASS hologram. If this is not provided, they will be refused.**

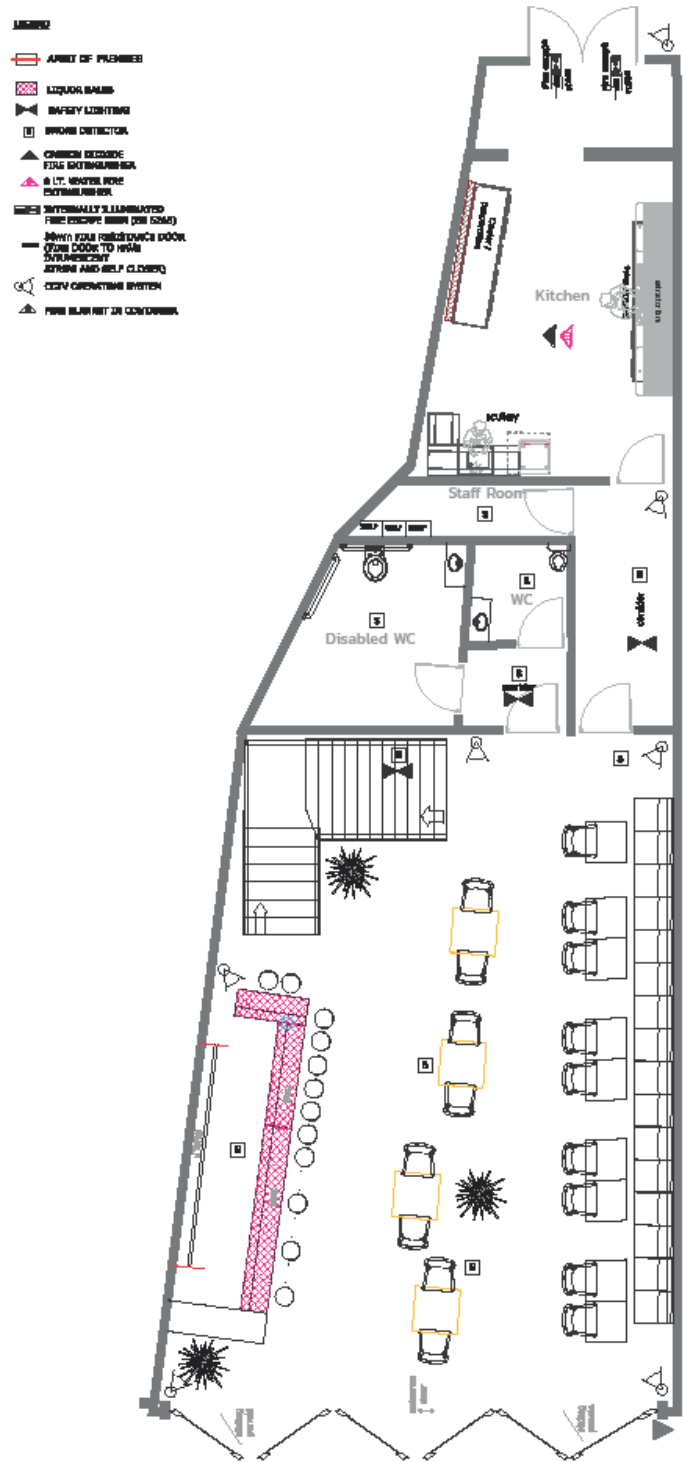
Annex 3 – conditions attached after a hearing by the Licensing Authority

Not applicable

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Annex 4 – premises plans

Original premises plans are held by the Licensing Authority of the London Borough of Havering.



Signed
Paul Jones, Public Protection Officer



Part B

Premises licence summary

Premises licence number

24500

Premises details

Postal address of premises

Gravity Bar
322 Collier Row Lane Romford RM5 3NL

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Late night refreshment, supply of alcohol

The times the licence authorises the carrying out of licensable activities

Late night refreshment
Monday to Sunday – 23:00 to 00:00
New Year's Eve – 23:00 to 01:30

Supply of alcohol
Monday to Sunday – 10:00 to 00:00
New Year's Eve – 11:00 to 01:30

The opening hours of the premises

Monday to Sunday – 10:00 to 00:00
New Year's Eve – 11:00 to 01:30

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On supplies only

Name, (registered) address of holder of premises licence

EI Mono Entertainment Ltd
322 Collier Row Lane Romford RM5 3NL

1 of 2

Signed

Paul Jones, Public Protection Officer

Registered number of holder

14556425

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Senthurnathan Tharmalingam

State whether access to the premises by children is restricted or prohibited

Not restricted

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Havering
LONDON BOROUGH

Copy of Application

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* required information

Section 1 of 18

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

GT/Gravity Bar/1/24

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Senthurnathan

* Family name

Tharmalingam

* E-mail

infinitylondonclub@gmail.com

Main telephone number

+44 7966 646662

Include country code.

Other telephone number

- Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

- Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

14556425

Business name

EI Mono Entertainment Ltd

If the applicant's business is registered, use its registered name.

VAT number

-

Put "none" if the applicant is not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK? Yes No

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 18

APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Premises Contact Details

Telephone number

Continued from previous page...

Non-domestic rateable value of premises (£)

13,750

Section 3 of 18

VARIATION

Do you want the proposed variation to have effect as soon as possible? Yes No

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?

Yes No

You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

The premises will operate as a bar within the premises and on the outside terrace.

- 1) To remove all existing conditions from Annex 2 of the premises licence.
- 2) Add new conditions to the premises licence as detailed at Part M (Operating Schedule) of the application form.
- 3) Add the provision of live and recorded music to the premises licence from 23.00 to 00.30 the following day all week.
- 4) Extend the permitted licensed hours for the provision of late night refreshment and the sale of alcohol for consumption on the premises to be until 00.30 the following day all week.
- 5) Extend the permitted licensed hours for all licensable activities on New Years Eve to be until 02.00 the following day.

Section 4 of 18

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will the schedule to provide plays be subject to change if this application to vary is successful?

Yes No

Section 5 of 18

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will the schedule to provide films be subject to change if this application to vary is successful?

Yes No

Continued from previous page...

Section 6 of 18

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

- Yes No

Section 7 of 18

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

- Yes No

Section 8 of 18

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide live music be subject to change if this application to vary is successful?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start	<input type="text" value="23:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text" value="00:30"/>

SUNDAY

Start	<input type="text" value="23:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text" value="00:30"/>

Will the performance of live music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music may be amplified or unamplified.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed, above below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve the provision of all licensable activities shall be extended until 02.00 the following day.

Section 9 of 18

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

- Yes No

Standard Days And Timings

MONDAY

Start	<input type="text" value="23:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text" value="00:30"/>

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="23:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text" value="00:30"/>

WEDNESDAY

Start	<input type="text" value="23:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text" value="00:30"/>

THURSDAY

Start	<input type="text" value="23:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text" value="00:30"/>

FRIDAY

Start	<input type="text" value="23:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text" value="00:30"/>

SATURDAY

Start	<input type="text" value="23:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text" value="00:30"/>

SUNDAY

Start	<input type="text" value="23:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text" value="00:30"/>

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music may be amplified or unamplified.

State any seasonal variations for playing recorded music.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed above, list below.

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve the provision of all licensable activities shall be extended until 02.00 the following day.

Section 10 of 18

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

- Yes No

Section 11 of 18

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

- Yes No

Section 12 of 18

PROVISION OF LATE NIGHT REFRESHMENT

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

THURSDAY

Start	<input type="text" value="23:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text" value="00:30"/>

FRIDAY

Start	<input type="text" value="23:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text" value="00:30"/>

SATURDAY

Start	<input type="text" value="23:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text" value="00:30"/>

SUNDAY

Start	<input type="text" value="23:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text" value="00:30"/>

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Provision of hot food and drink.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non standard timings. Where the premises will be used for the provision of late night refreshment at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve the provision of all licensable activities shall be extended until 02.00 the following day.

Continued from previous page...

SUPPLY OF ALCOHOL

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption?

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will be on additional days during the summer months.

Continued from previous page...

None

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve the provision of all licensable activities shall be extended until 02.00 the following day.

Section 14 of 18

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve the opening hours shall be extended to be until 02.30 the following day.

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

To remove all existing conditions from Annex 2 of the current premises licence and replace them with those proposed at Section M (Operating Schedule) of the application form.

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

Continued from previous page...

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The business will operate as a bar within the premises and on the outside terrace. The capacity inside the premises is approximately 50 persons and on the outside terrace approximately 20 persons.

The Applicant Company and new DPS, who has prior experience of running a licensed premises, will operate their business responsibly and actively promote the Licensing Objectives at all times. The business is not located in a Cumulative Impact Zone.

b) The prevention of crime and disorder

1) a) The premises licence holder shall ensure that a CCTV system is installed in the premises of a standard acceptable to the Metropolitan Police Service. The system shall be maintained in good working order & fully operational covering all internal and external areas of the premises, including the terrace, to which the public have access. All entry and exit points shall be covered enabling frontal identification (full head and shoulders images), of every person entering the premises in any light condition to an evidential standard.

b) Front of house staff shall be fully trained in the operation of the CCTV system including the ability to download screenshots and images for Police or Authorised Officers on request. A minimum of one such member of staff fully trained in the operation of the CCTV system shall be on duty at all times that the premises are open to the public.

c) The CCTV system shall have the capability to either download footage onto a disk or memory stick. The footage of the CCTV system shall be retained for a minimum period of 31 days before re-writing itself with the correct date and time showing. Screenshots and CCTV footage shall be made available to Police or Authorised Officers immediately upon request provided that it is requested further to the prevention or detection of crime and disorder.

d) If the CCTV system is broken the premises licence holder shall notify the Licensing Authority and Police Licensing Team as soon as possible and get the fault rectified as soon as practicable.

e) The premises licence holder shall ensure that a log is kept with the details & the dates of all work / repairs carried out on the CCTV system including the name and phone number of the engineer.

f) On a minimum daily basis, the premises licence holder / DPS shall check that the CCTV system is operational and the date and time stamp are correctly set and on a minimum of a weekly basis, check that the CCTV system is also correctly recording images for a minimum of 31 days and that screenshots and footage can be correctly downloaded. Details of these checks shall be recorded in the appropriate section of the Incident Book.

2) No glasses, bottles, or drinks shall be removed from the premises or terrace when in use, at any time. Glasses, bottles and drinks may be taken to the terrace when it is open for use.

3) An Incident Book shall be kept at the premises for at least 12 months, and made available on request to Police Officers or Authorised Officers which will record the following:

(a) all crimes reported to the premises, or by the premises to Police

(b) all ejections of patrons

(c) any incidents of disorder

(d) complaints received and the outcome

(e) any seizure of drugs or offensive weapons

(f) any failures or faults with the CCTV system

g) Any visits by Police or other Emergency Services. Where Police are called the CAD number shall be obtained and recorded in the Incident Book.

4) Front of house staff shall be trained on induction and given refresher training at six monthly intervals for their role, including in the operation of the CCTV system & downloading images & footage and the operation of the Challenge 25 proof of age scheme. Training shall include identifying persons under 25, making a challenge, acceptable proof of age and checking it, making and recording a refusal, avoiding sales to intoxicated persons or those under the influence of illegal drugs, avoiding proxy sales, avoiding conflict, responsible alcohol retailing and safeguarding children, vulnerable people, girls & women. Written training records shall be kept for each member of staff.

5) Notices shall be prominently displayed by the entry/ exit door, the bar and on the outside terrace as appropriate advising customers.:

a) That CCTV & Challenge 25 are in operation

Continued from previous page...

- b) Advising customers of the provisions of The Licensing Act regarding underage and proxy sales
- c) Of the permitted hours for licensable activities, last order times & the opening times of the premises
- d) That no drinks, bottles or glasses shall be removed from the premises or terrace when in use.
- e) To respect residents and leave the premises & vicinity quietly and quickly, not to loiter outside the premises and not to talk loudly when outside smoking
- f) That no more than six (6) customers at a time shall be permitted in the smoking area outside the premises.
- 6) From the end of permitted licensed hours and throughout the consumption period and until all customers have left the premises, the member of staff or SIA licensed Door Supervisor tasked for the purpose shall take a proactive role and stand on the exit door asking customers to leave the premises and area quietly and as quickly as possible. The nominated Staff Member or Door Supervisor shall ensure that customers do not take any bottles, glasses or drinks from the premises or terrace, when it is open for use when departing and monitor the frontage to ensure people do not loiter outside of the terrace and at closing time.
- 7) The premises licence holder or DPS shall undertake an ongoing daily risk assessment, taking into account any local events taking place or advice received from The Metropolitan Police Service to identify adequate staffing levels & any need for SIA Licensed Door Supervisors or additional Door Supervisors to be in attendance. Brief details of the outcome of the daily risk assessment shall be recorded in the appropriate section of the Incident Book.
- 8) The premises licence holder shall ensure that drugs and search policies are prepared and regularly reviewed, that the provisions are included in staff training including for Door Supervisors and that staff are tasked to implement their provisions as appropriate.
- 9) There shall be at least one (1) SIA licensed Door Supervisor on duty at the premises from 20.00 until at least twenty (20) minutes after close or all customers have left the premises, terrace and immediate vicinity on Friday and Saturday nights and on any other night when the daily risk assessment identifies the need for an SIA licensed Door Supervisor or Door Supervisors to be present. Additional SIA licensed Door Supervisors shall be employed on a risk assessment basis. All Door Supervisors shall clearly display their licence badge or a copy thereof at all times while on duty. Door Supervisors shall also enter their full details in a register at the commencement of their work and shall record their full name, home address and contact telephone number, their SIA licence number and the time they commence and conclude working. If the Door Supervisor is supplied by an agency, the name, business address and contact details of that agency shall also be recorded.

c) Public safety

A Fire Risk Assessment and Emergency Plan will be prepared and regularly reviewed. All staff will be given appropriate fire safety training.

d) The prevention of public nuisance

- 1) Notices shall be prominently displayed by the entry/ exit door, the bar and on the outside terrace as appropriate – (see section B condition 5 for full details).
- 2) No more than six (6) customers at a time shall be permitted in the smoking area outside the front of the premises. Smokers shall not take drinks, glasses or bottles outside of the bar or off the terrace when in use at any time. A suitable container shall be provided for smokers to use and shall be regularly emptied.
- 3) Staff shall monitor the outside of the premises including the terrace and smoking area by CCTV and physical checks to monitor customer conduct, ensure that customers outside do not make excessive noise, that a maximum of 6 (six) smokers are allowed outside smoking at any time and to ensure that bottles, glasses or drinks are not permitted to be taken outside the premises or off the terrace when in use at any time.
- 4) No deliveries shall be received or rubbish including bottles or glass removed from the premises between 20.00 & 08.00.
- 5) No music shall be audible at the boundary of the nearest noise sensitive premises.
- 6) The area outside of the premises including the terrace and smoking area shall be kept tidy at all times and be swept at close.
- 7) A phone number shall be displayed for residents to contact the business management with any concerns. Details of complaints received & action taken by the management shall be included in the Incident Book.
- 8) A written Dispersal Policy shall be prepared and regularly reviewed. Its provisions shall be included in staff training and

Continued from previous page...

all staff and Door Supervisors shall be required to implement its provisions.

e) The protection of children from harm

- 1) Notices shall be prominently displayed by the entry/ exit door, the bar and on the outside terrace as appropriate – (see section B condition 5 for full details).
- 2) The Premises Licence Holder shall implement a “Challenge 25” policy whereby all customers who appear to be under 25 must produce photographic identification in the form of a passport, photographic driving licence, UK Armed Forces photographic identity card or Proof of Age Scheme (P.A.S.S) approved identification with the PASS hologram on it before alcohol can be purchased.
- 3) A written refusals record shall be kept detailing all refused sales of alcohol. The refusals record shall include the date and time of the refused sale, brief description of the customer & what they attempted to purchase and the name of the member of staff who refused the sale. The record shall be kept as part of the Incident Book and be available for inspection at the premises by the Police or an Authorised Officer at all times whilst the premises is open.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 - £100.00

Band B - £4301 to £33000 - £190.00

Band C - £33001 to £87000 - £315.00

Band D - £87001 to £125000 - £450.00*

Band E - £125001 and over - £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £125000 - £900.00

Band E - £125001 and over - £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 - £1,000.00

Capacity 10000 -14999 - £2,000.00

Capacity 15000-19999 - £4,000.00

Capacity 20000-29999 - £8,000.00

Capacity 30000-39999 - £16,000.00

Capacity 40000-49999 - £24,000.00

Capacity 50000-59999 - £32,000.00

Capacity 60000-69999 - £40,000.00

Capacity 70000-79999 - £48,000.00

Capacity 80000-89999 - £56,000.00

Capacity 90000 and over - £64,000.00

* Fee amount (£)

190.00

DECLARATION

I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under Section 158 of the

Continued from previous page...

* Licensing Act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/havering/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

OFFICE USE ONLY

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

Is Digitally signed

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [Next >](#)

Appendix A:

CCTV SYSTEM:

Initial screen requested confirmation of date/time set up



System interrogation:

Date requested can be seen at the bottom left, 02nd January 2024.

The bar at the bottom would show times recorded in green if any recording had taken place. No recordings evident on that date requested.



Further interrogation showed that the only recording that had taken place was approx 15 minutes of footage which had commenced at 11:00hrs upon arrival of PC Stockman for the site meeting, PC Stockman can be seen on the footage seated with an employee.



Interrogation of the system also found a log of all activity which had taken place, this shows various different actions which may or may not have been automated.



The system log shows a full reset of the system on the 24th January 2024 at 03:03hrs, the early hours of the morning of the date of the visit arranged with authorities.

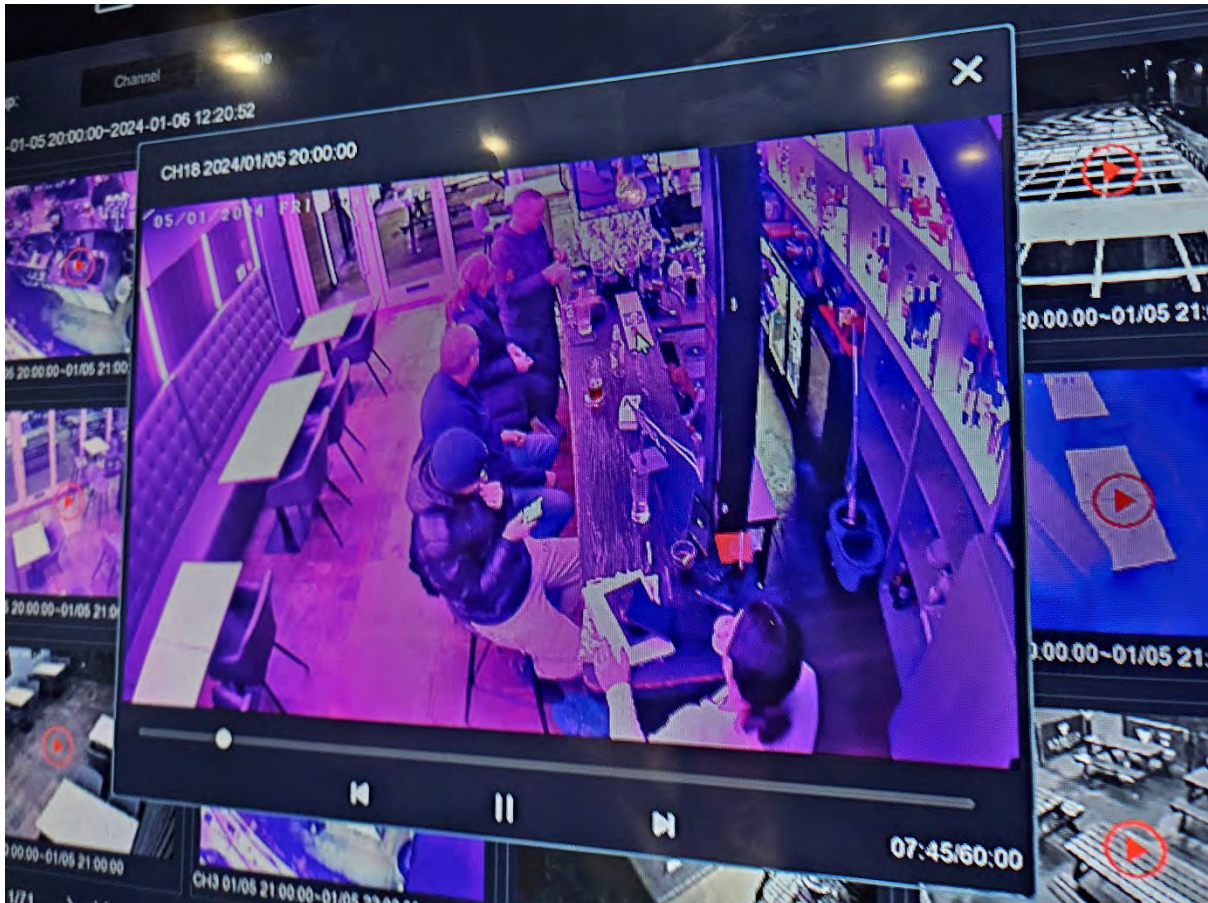


A small selection of recordings were found on the hard drive, these were not available through the normal recordings folder and appeared to be archived. Whilst some footage was available, there was no continuously recorded period.

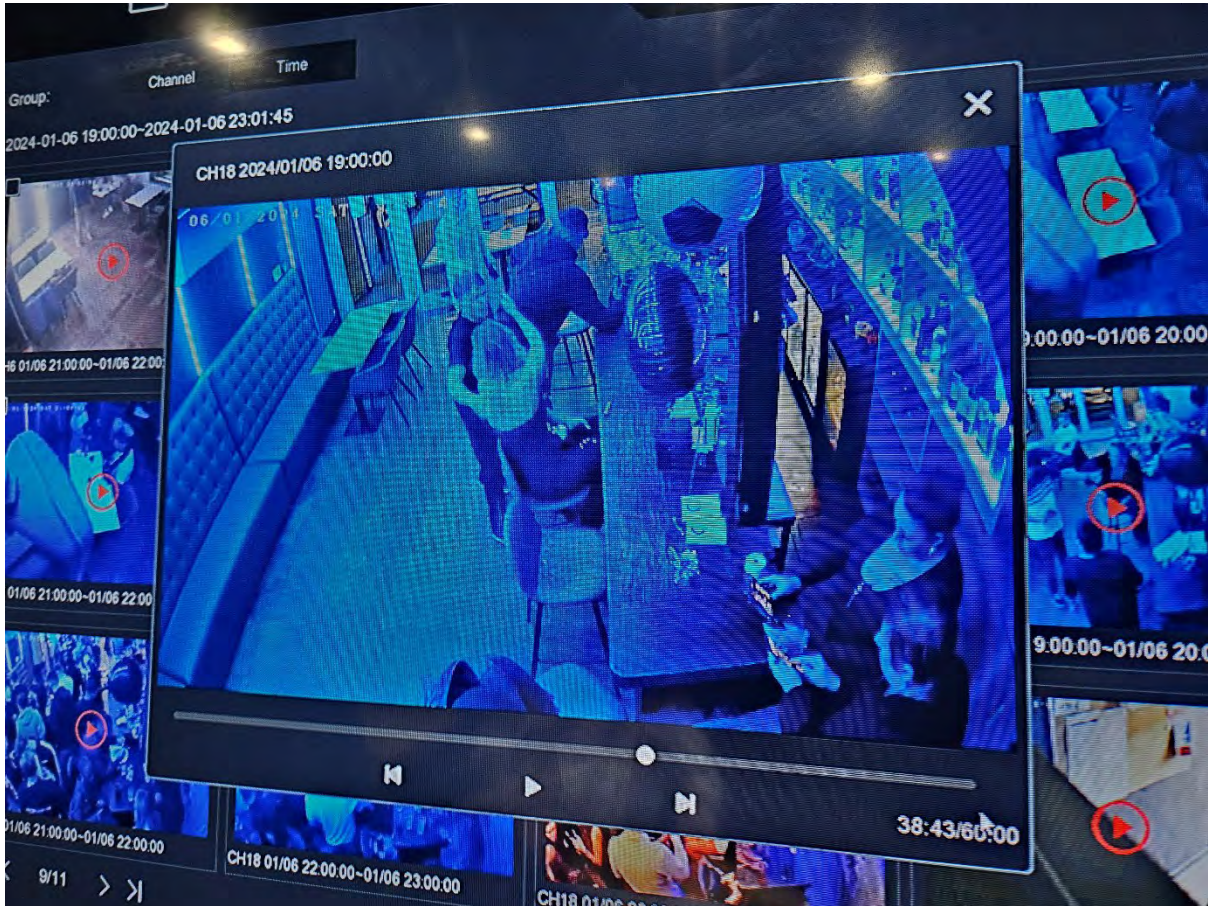


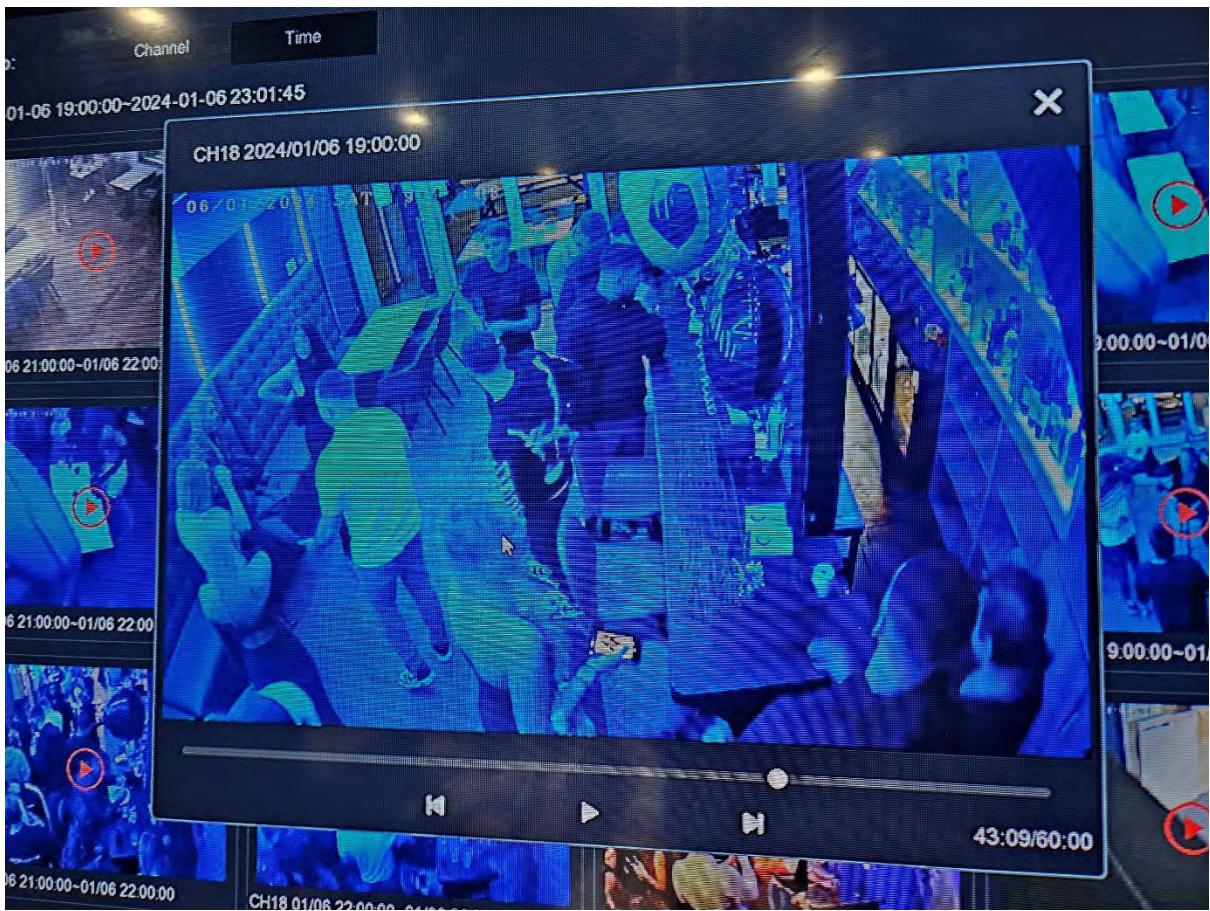
The following footage snapshots show a selection of stills of the bar area and kitchen from dates available, these show limited food offers and a large percentage of patrons not consuming food with alcohol.

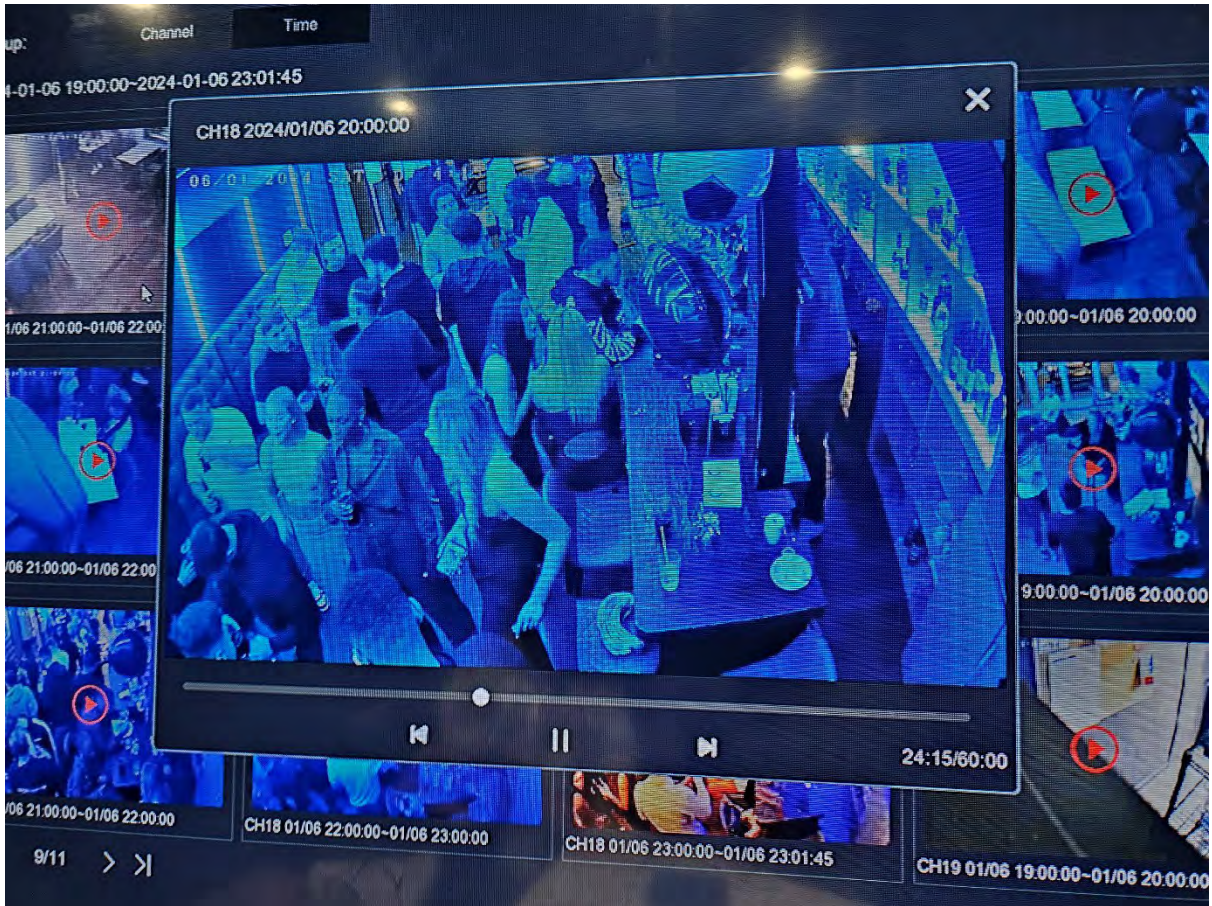
05/01/2024 20:27hrs

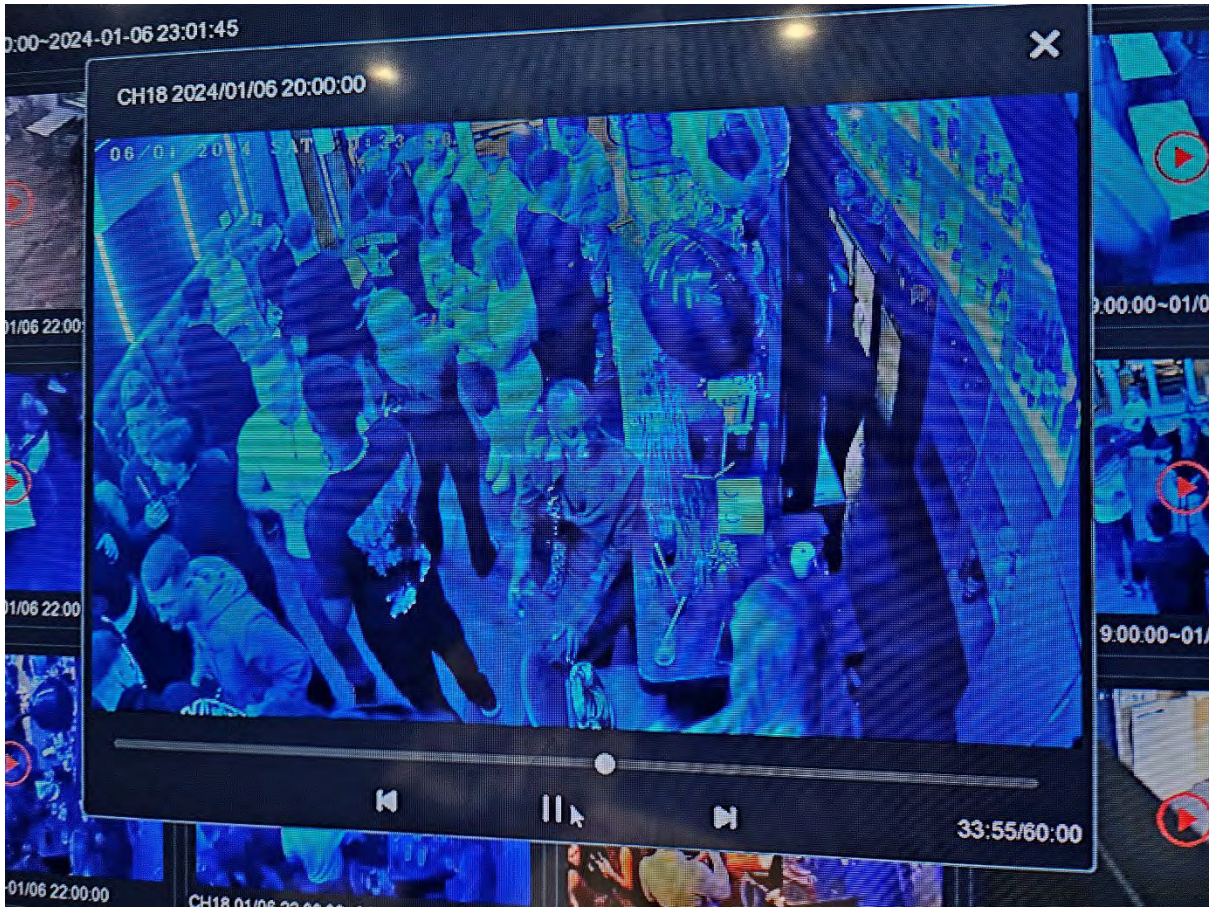


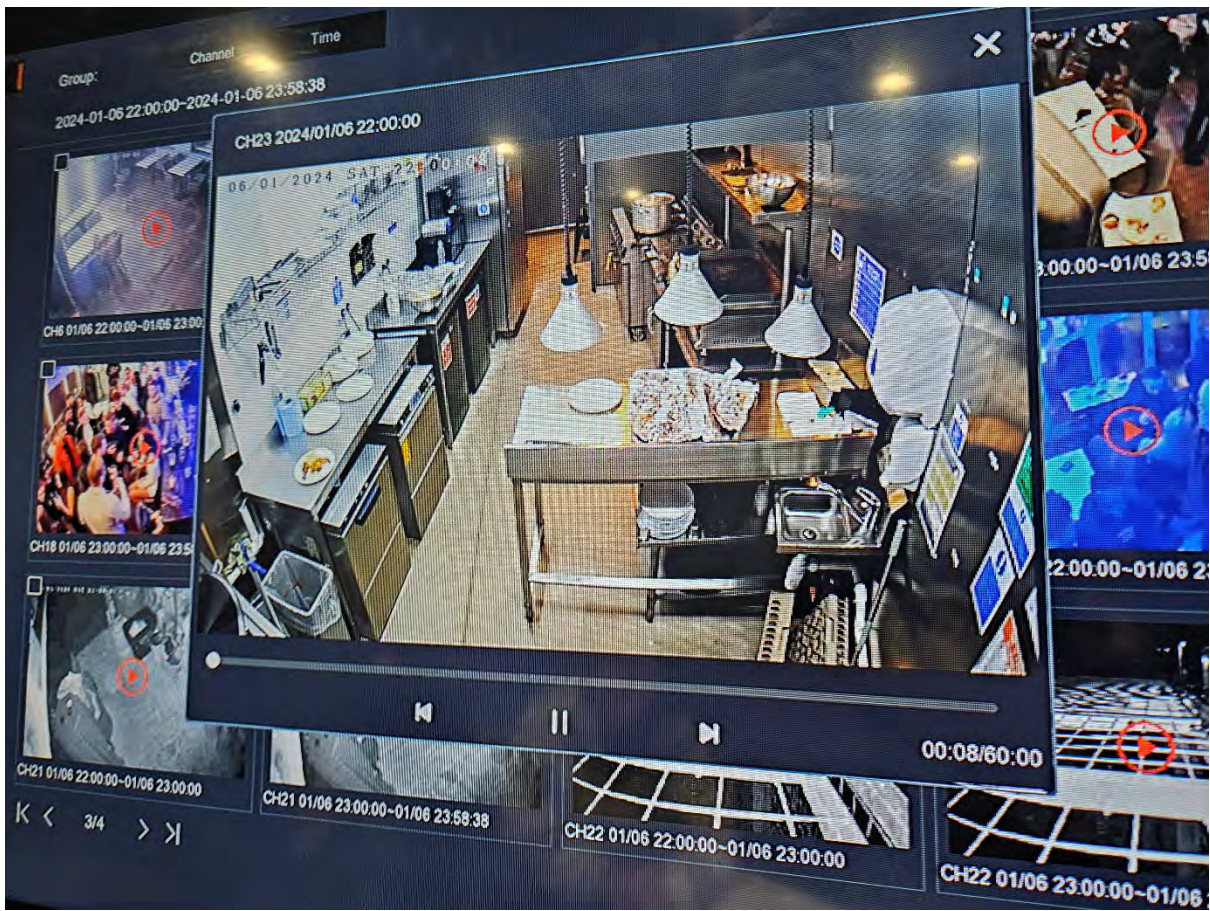
06/01/2024 19:38-23:00hrs

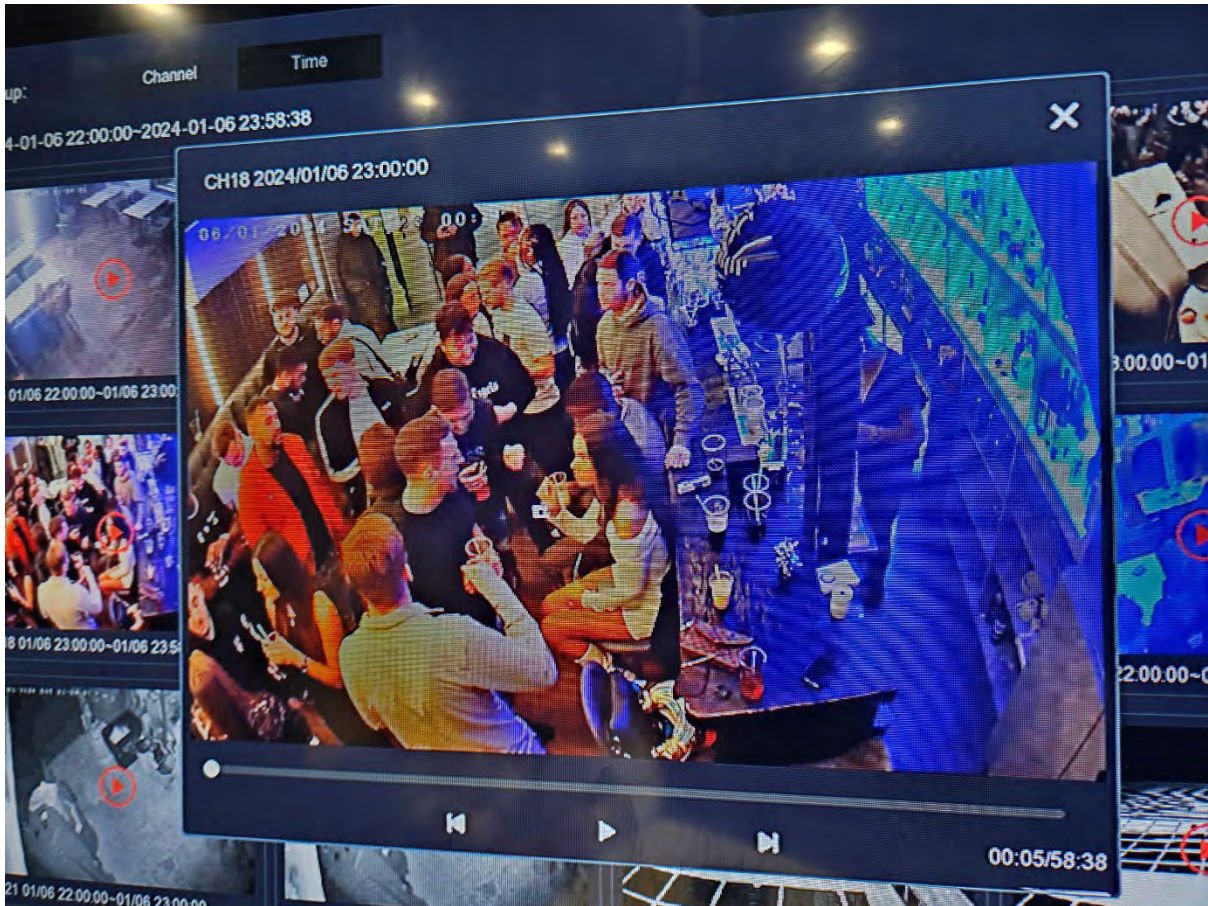




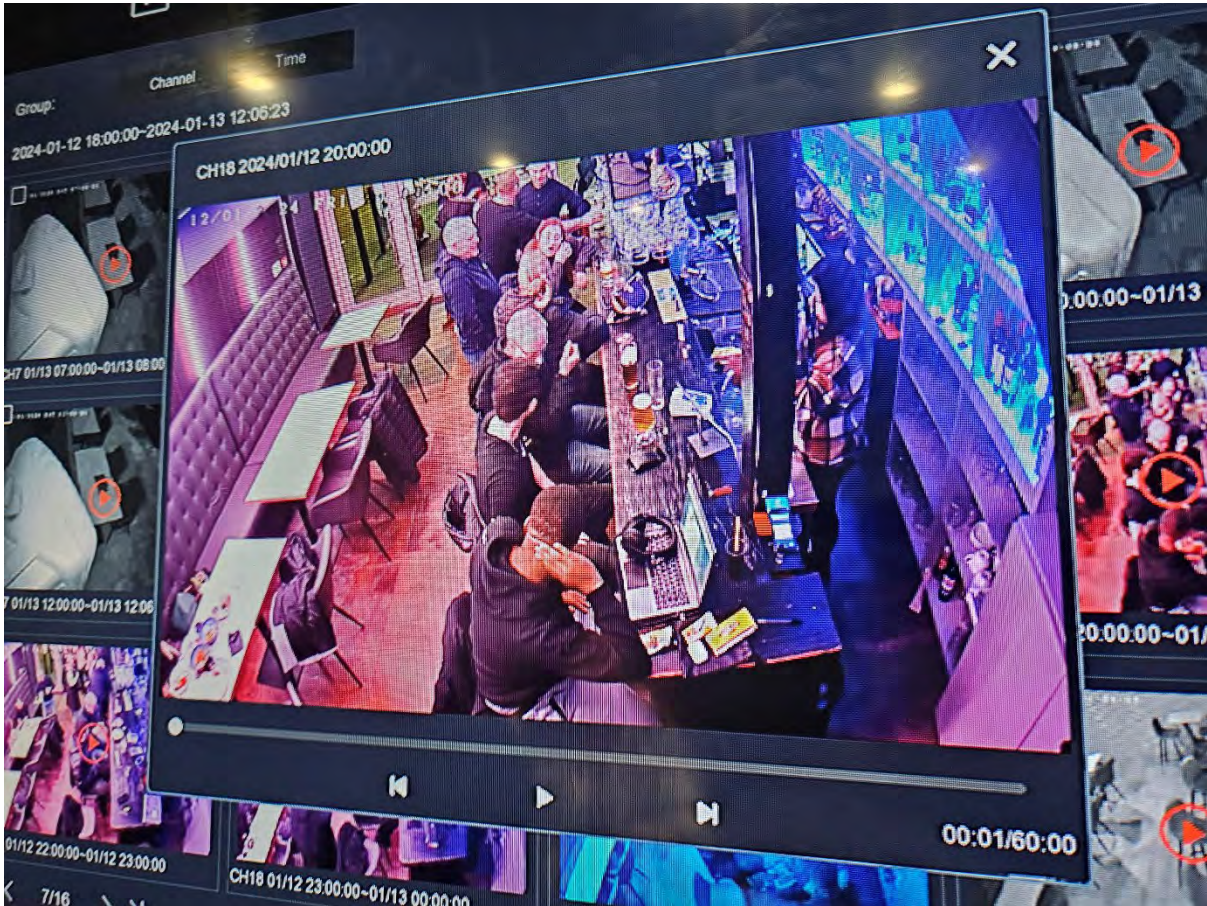


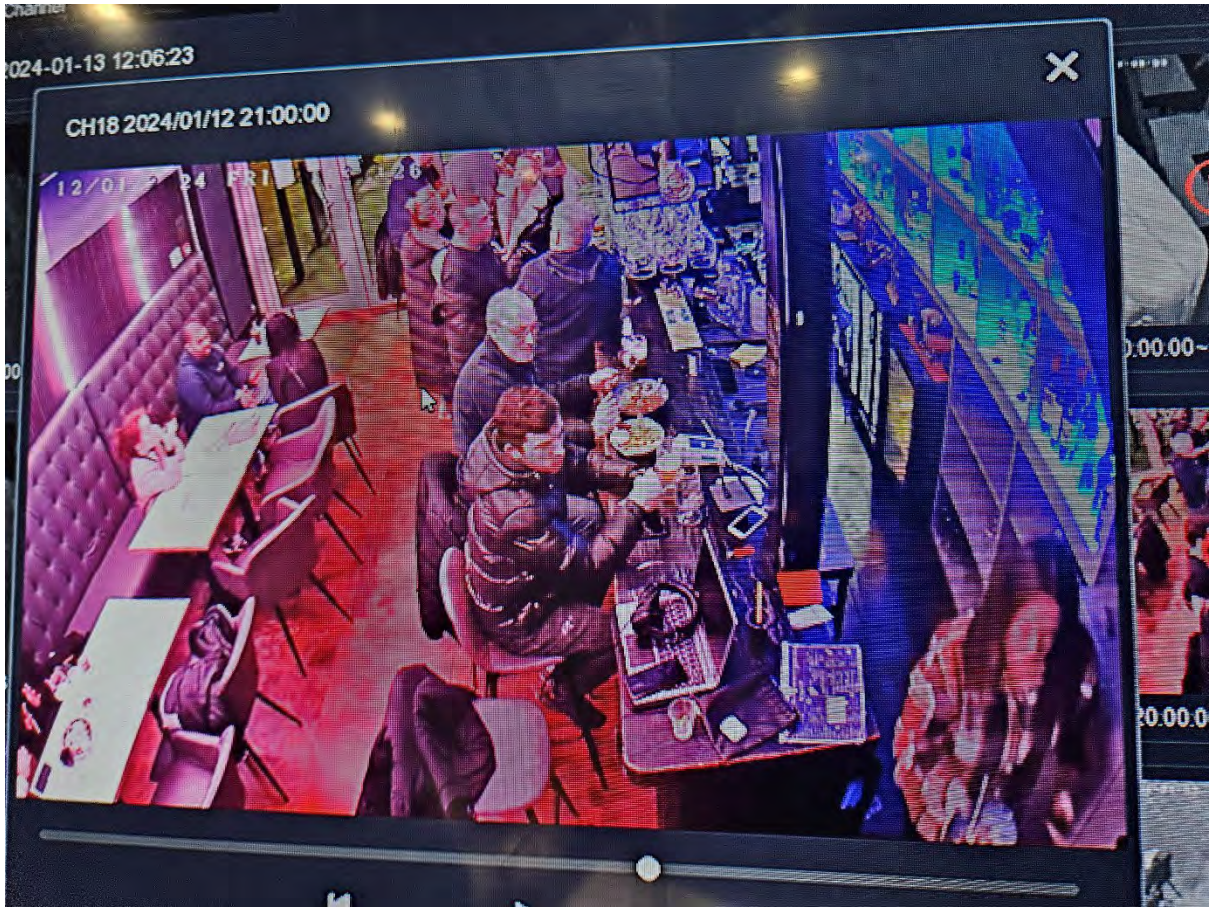






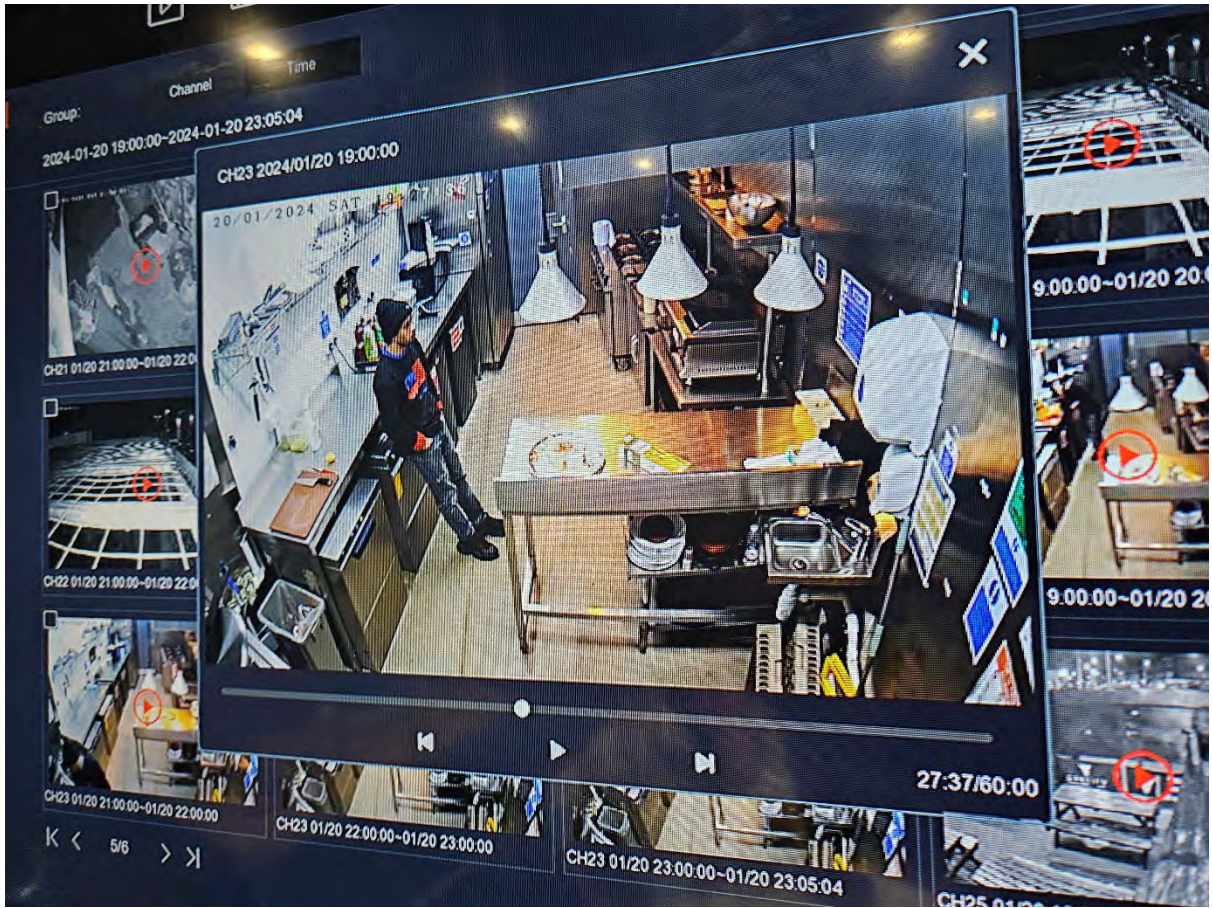
12/01/2024 20:00-21:40

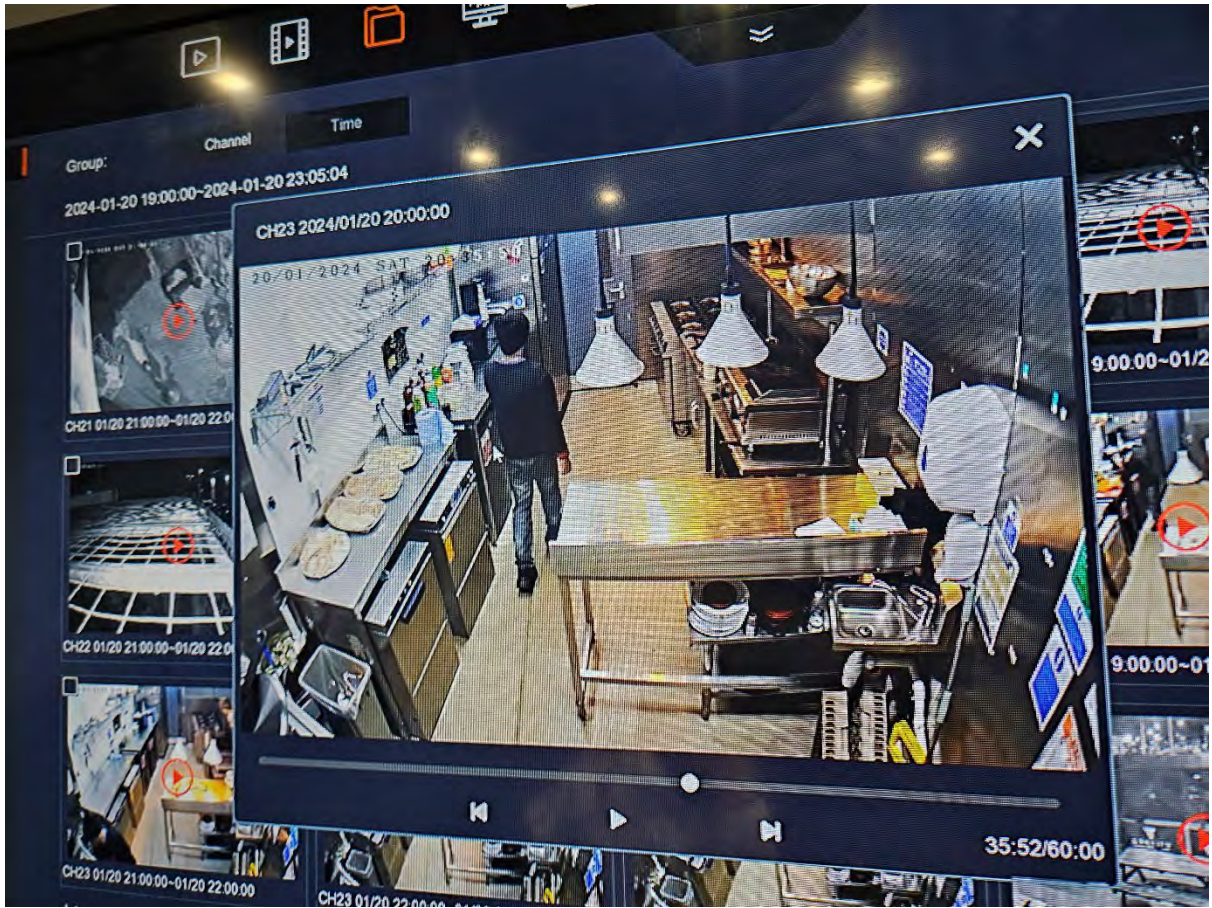




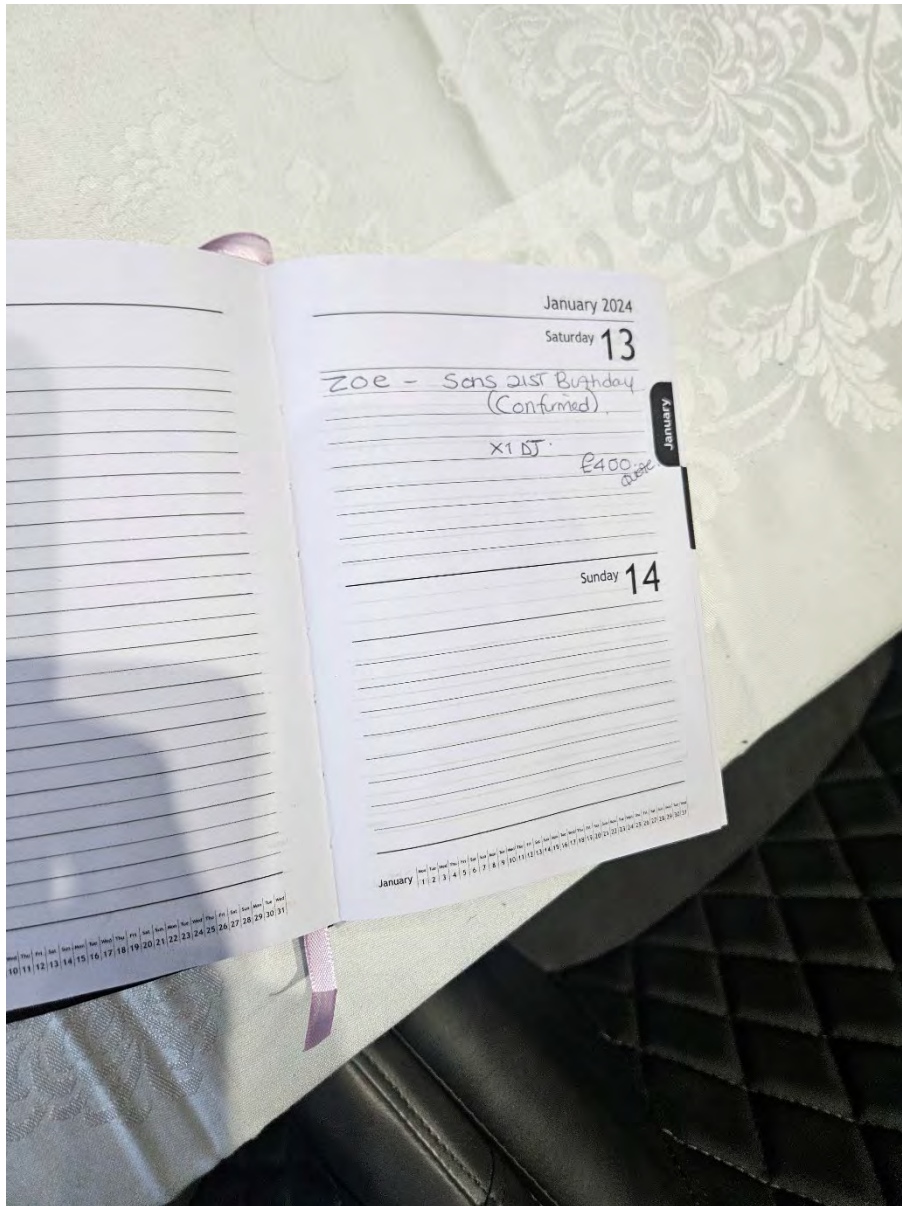
20/01/2024 19:45-23:08







Party Bookings Diary



Refusals Register

Date	Time	Product	Reason for refusal	Customer	Employee
25th Aug 23	10:30	Drink	TO DRINK	NOT SURE GARDNER	Sammie.
9/9/23	15:20	Beer	NO ID	young man	Sammie



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Gravity Bar, 322 Collier Row Lane, Collier Row, Romford, Essex, RM5 3NL

Dispersal Policy

- 1) It is recognised by the Premises Licence Holder that during permitted licensed hours it is vital that the Licence hours and conditions are strictly observed. The management & staff must work in close liaison with each other to achieve this.
- 2) An A4 size notice shall be prominently displayed by the exit door(s) reminding customers to respect nearby residents, to leave the premises and area quietly and as quickly as possible, not to take drinks, bottles or glasses outside Gravity Bar including the outside terrace at any time and not to loiter outside the premises or in the area.
- 3) From the end of permitted licensed hours, throughout the consumption period and until all customers have left Gravity Bar, staff shall politely encourage customers to leave Gravity Bar and make their way home.
- 4) From the end of permitted licensed hours and throughout the consumption period and until all customers have left the premises, the member of staff tasked for the purpose shall take a proactive role and stand on the exit door(s) asking customers to leave the premises and the outside terrace quietly and as quickly as possible. The nominated Staff Member shall ensure that customers do not take any bottles, glasses or drinks from the premises or from the outside terrace when departing and monitor the frontage to ensure people do not loiter outside.
- 5) Staff shall monitor the outside of Gravity Bar by CCTV and physical checks to ensure that customers outside smoking do not make excessive noise, that a maximum of 6 (six) smokers are allowed outside smoking at any time and to ensure that bottles, glasses or drinks are not permitted to be taken outside the premises or from the outside terrace at any time except as permitted by the Premises Licence.
- 6) A notice shall be displayed by the exit door(s) and the exit from the outside terrace advising customers that no more than 6 (six) smokers shall be permitted outside at any one time.
- 7) A notice shall be displayed in Gravity Bar, by the exit door(s) and the exit from the outside terrace advising customers that staff will call a cab for anyone wanting one and if it is within permitted opening hours, the customer(s) should be asked to remain inside the premises pending the arrival of the cab.

The cab firm shall be asked to instruct their drivers to ring Gravity Bar or their passenger(s) on arrival or go into the premises to notify their passenger(s) of their arrival and not sit outside playing loud music or blowing their horns.

(Customers shall of course also be capable of calling a cab from Uber or Bolt and if within permitted opening hours, the customer(s) should be asked to remain inside the premises pending the arrival of the cab.)

8) A notice shall be prominently displayed by the exit door(s) and the exit from the outside terrace reminding customers who drove to Gravity Bar to respect residents and not to bang car doors, play loud music, rev engines or blow horns.

9) The member of staff tasked for the purpose shall proactively implement the Dispersal Policy, aid in the dispersal of customers from the premises and immediate area from the terminal hour and throughout the closing period until all customers have left the premises and immediate area. They should politely ask anyone who lingers to leave the area quietly & as quickly as possible.

10) The nominated member of staff should direct customers away from residential properties and towards nearby bus stops.

Signed for Gravity Bar.

Date 19/05/24

Drafted by Graham Hopkins

GT Licensing Consultants

Gravity Bar

Drugs Policy

Introduction

El Mono Entertainment Ltd the premises licence holders are a responsible employer and we take our obligations to our employees and customers very seriously. This is why we have set out this policy to help us to ensure the health, safety and wellbeing of our employees and customers in order to comply with our legal duties. The premises licence holder recognises and accepts that the use of non-prescribed drugs is not only dangerous but also illegal under criminal law.

- Section 2(2)(e) of the Health and Safety at Work Act 1974 places a duty on employers to provide a safe and healthy working environment.
- It is an offence to supply, produce or offer to supply or produce controlled drugs.
- The Misuse of Drugs Act 1971 makes it an offence for the occupier of premises to knowingly permit the production or supply of any controlled drugs or to allow the consumption of any controlled drugs on those premises.
- It is also an offence to aid or abet any of these offences.

Any reference in this policy to a non-prescription drug refers only to controlled or illegal substances and does not refer to medicines, supplements and similar substances that are legally and commercially available in the United Kingdom.

Aims of the policy

This policy aims to:

- Comply with the Company's legal obligations to provide a safe and healthy environment for all.
- Comply with all of the requirements imposed by law.
- Raise awareness of the dangers and penalties associated with the use of controlled drugs on the premises.
- Guarantee the right of all staff and customers an environment unaffected by controlled drugs.
- Provide support to staff whose lives are or who have been affected by the misuse of controlled drugs.

Health & Safety

Controlled substances often possess side effects that could not only adversely affect employees and customers. Employees should be aware that anyone under the influence of a controlled drug is a risk to everyone around them and should be alert to possible signs of drug abuse. Such indicators commonly include:

- Sudden changes in behaviour
- Confusion
- Irritability

- Fluctuations in mood and energy
- Glazed eyes

Employees must report any concerns they may have about a colleague or a customer displaying any or all of these symptoms to the DPS / Manager who shall inform the Police and log the event, but should not initially approach the person displaying the symptoms.

Prohibition

- No non-prescription drugs are allowed to be consumed in, or brought onto, company premises at any time by any person irrespective of their status in, or business with, the premises' management.
- The prohibition of non-prescription drugs extends to all activities carried out by staff and customers whilst they are on the premises. These activities include, but are not restricted to, driving on company business, when on call or standby duties or when on trips for company business, training or social events.

Disciplinary action for employees and customers

A breach of these rules will be defined as gross misconduct and it is likely that the employee in question will face summary dismissal and be reported to the Police.

Customers in breach of these rules shall face a ban from the premises and shall be reported to the Police.

Principles

- If an employee is diagnosed as having a drug related problem the employer / premises licence holder shall treat it as a health matter. This does not, however, excuse the employee from any of the disciplinary matters that may fall within the scope of the employer's disciplinary policy.
- All drug related issues shall be dealt with in a constructive and sympathetic manner and the person responsible for all such issues on the premises shall be the premises' manager, who shall also provide any interested employees with the details of where to seek further information and help.
- All requests for help shall be treated in the strictest confidence and all information gathered as a result shall be held in accordance with relevant data protection rules.
- The employer shall provide support to any affected employees and, where necessary, provide suitable treatment to be paid for by the employer. Where an employee agrees to follow a suitable course of action or treatment any disciplinary action may be suspended.
- The employer reserves the right to give affected employees lighter duties at the same rate of pay or require them to take paid leave if it is deemed appropriate.

- Following effective treatment and in the absence of any disciplinary action, the employer shall endeavour to return an affected employee to the same role previously fulfilled by the employee and where this is not possible to a suitable alternative.
- In the event that an employee following successful treatment for a drug related problem suffers a relapse, the employer shall not make / is under no obligation to make provision for any further treatment and the employee in question may face summary dismissal.
- Where it is considered that the working environment or culture is the cause or a contributor to a drug related problem, the employer shall take all reasonably practical steps to ensure a reduction of such problems.

Training for drugs awareness

- When an employee starts with the company the DPS / Manager shall undertake the initial drugs awareness training for the premises detailing what signs the new employee should look for in individuals to indicate who may be under the influence of illegal drugs.
- It is the aim of the company that all frontline employees shall obtain a drugs awareness qualification by an accredited body where available.
- A record shall be kept detailing all employees' training and qualifications. Each staff member shall be required to sign the record to the effect that they have seen and understood the drugs policy.

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Gravity Bar

Search Policy

In certain circumstances it may be appropriate or necessary to conduct searches of customers' bags and/or clothes. Any decision to do so should be made in consultation with the premises' management / DPS.

Where the decision has been made that customers should be searched prior to entry a notice shall be prominently displayed outside the premises informing customers that they may be searched upon entry to the premises. The sign shall read:

"In order to provide our guests with a safe environment we may request permission to search anyone wishing to enter this premises. Thank you for your anticipated co-operation. If you decline to be searched you will be refused entry to the premises."

If staff are conducting searches the following procedures should be followed:

- Customers have the right to refuse to be searched. However, any customer who refuses to be searched shall be denied entry to the premises.
- Staff searching customers must first seek their permission to search them.
- The search must be conducted by a member of security staff (SIA licensed Door Supervisor) or a member of the management team and shall be conducted in a courteous fashion.
- The customer should be informed that they are being searched as part of a random search policy. Searches should also be conducted where there is a reasonable belief that the customer has been using illegal drugs or may be in the possession of illegal drugs or other illegal or offensive items.
- When searching, the customer should be asked if they have anything in their possession that they wish to hand over prior to the search, including sharp objects that may cause harm to themselves or security.
- Customers shall be advised why they are being searched, i.e. to prevent illegal items such as drugs and weapons from being brought into the premises.
- Customers shall not be forcibly searched or searched against their will.
- Customers must open their own bags.
- All searches should take place in front of a witness, e.g. a second security staff member or a member of staff, in a well-lit area or in full view of CCTV / body-worn camera(s).
- Male door supervisors may ask female customers to empty the contents of their handbags or pockets onto a table but otherwise must not carry out a "pat-down." Female door supervisors should be used in these circumstances.
- Management may use metal detecting 'wands' where it is felt appropriate.
- Any contraband items discovered during a search, e.g. weapons, illegal drugs etc, shall be confiscated, recorded and handed over to the Metropolitan Police Service at the earliest convenient opportunity. The customer found to be in possession of contraband shall not be permitted entry to the premises and where appropriate, e.g. if the illegal drugs are of a significant amount, an attempt should be made to detain the offending person or monitor his/her

movements upon leaving the premises, and the Police shall be called immediately.



Part A

Premises licence number

24500

Part 1 – premises details

Postal address of premises

Gravity Bar
322 Collier Row Lane Romford RM5 3NL

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Late night refreshment, supply of alcohol

The times the licence authorises the carrying out of licensable activities

Late night refreshment
Monday to Sunday – 23:00 to 00:00
New Year's Eve – 23:00 to 01:30

Supply of alcohol
Monday to Sunday – 10:00 to 00:00
New Year's Eve – 11:00 to 01:30

The opening hours of the premises

Monday to Sunday – 10:00 to 00:00
New Year's Eve – 11:00 to 01:30

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On supplies only

1 of 7



Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**EI Mono Entertainment Ltd
128 City Road London EC1V 2NX**

[REDACTED]

Registered number of holder

14556425

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Hari Potru

[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

[REDACTED]

Mandatory conditions

1. No supply of alcohol may be made under the premises licence:
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

2 of 7

Mandatory conditions – contd.

- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;**
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;**
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;**
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).**
- 4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.**
- 5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.**
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.**
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—**
 - (a) a holographic mark, or**
 - (b) an ultraviolet feature.**
- 6. The responsible person must ensure that—**
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—**
 - (i) beer or cider: ½ pint;**
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and**
 - (iii) still wine in a glass: 125 ml;**
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and**

Mandatory conditions – contd.

- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
8. For the purposes of the condition set out in paragraph 7 —
- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) “permitted price” is the price found by applying the formula —
- $$P=D+(D \times V)$$
- where —
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence —
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
9. Where the permitted price given by paragraph (b) of paragraph 8 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
10. (1) Sub-paragraph (2) applies where the permitted price given by paragraph (b) of paragraph 8 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – conditions consistent with the operating schedule

- 1. Alcohol shall only be served to anyone purchasing a meal. The sale of alcohol shall only take place within operational hours and all alcohol thus sold shall be consumed on the property.**
- 2. Staff shall be thoroughly trained via an induction on the 'Challenge 25' scheme as well as how to refuse service to those underage. Training on vigilance and preventing disorderly behaviour shall also be included as well as how to log refusals. Written training records of this shall be kept and training shall be carried out at regular intervals of 6 months.**
- 3. A CCTV system shall be installed and shall record constantly during all opening hours with recordings being stored for a minimum of 31 days with dates and times. These shall be made available to relevant council/Police authorities on request. All entry and exit points shall be covered to ensure that everyone who comes onto the premises can be identified in any light condition. The CCTV will be installed to meet the standard in 'UK Police Requirements for Digital CCTV Systems'. A member of staff who is trained in the operation of CCTV shall be present on the premises during all opening hours.**
- 4. The premises' opening hours shall be clearly displayed to advise customers of permitted hours.**
- 5. Alcohol shall not be served to customers staff members believe to be inebriated and the DPS shall maintain routine monitoring of refusal logs and record this.**
- 6. All staff responsible for the sale of alcohol shall complete training on this once every 6 months (inductions and refreshers).**
- 7. Safeguarding training will be carried out for all bar staff and these details will be recorded for viewing upon request by relevant authorities. This shall include training on the use of the 'Challenge 25' scheme, how to refuse the sale of alcohol to those under the age of 18 and what forms of identification are acceptable, i.e. a driving licence, a passport or a military identity card.**
- 8. Signs shall be displayed to customers stating that they must leave the premises in an orderly manner.**
- 9. DPS and/or staff shall monitor customers and shall be vigilant dealing with problems as they arise.**
- 10. Challenge 25 scheme signage shall be displayed around the premises.**
- 11. Emergency lighting and fire extinguishers shall be installed on the premises and all fire exits shall be free of any obstacle during all operating hours.**
- 12. No deliveries shall be received at the premises outside of the following hours:**
 - 08:00 – 18:00 Monday to Friday**
 - 08:00 – 13:00 Saturday**
 - No deliveries on Sunday, public and bank holidays**

Annex 2 – conditions consistent with the operating schedule – contd.

- 13. An incident log shall be kept on the premises and shall be made available upon request to an authorised officer or a Police officer. This incident log shall record the following:**
 - Any crime reported to the venue
 - Any complaints related to crime or disorder
 - All removals of patrons
 - Any disorderly incidents
 - Any drugs or offensive weapons that have been seized
 - Any refusal of the sale of alcohol
- 14. No waste collections shall occur at the premises outside of the following hours:**
 - 07:00 – 18:00 Monday to Friday
 - 08:00 – 13:00 Saturday
 - No deliveries on Sunday, public and bank holidays
- 15. External bottle bins shall not be used between the hours of 22:00-08:00 Monday-Sunday save for waste collections from an authorised waste company.**
- 16. Any patron who is refused service shall be recorded in the refusals log which shall be kept for a minimum of 12 months.**
- 17. Suitable signage shall be displayed at the exits to advise customers to leave the premises quietly and all deliveries shall only be made during normal working hours.**
- 18. All alcohol sold on the premises shall be made by the DPS or a staff member authorised by the DPS at all times.**
- 19. All staff members who sell alcohol shall carry out regular training that shall be recorded for the relevant authorities to review upon request. All members of staff conducting the sale of alcohol shall carry out the 'Challenge 25' scheme requesting valid identification in the form of a driving licence, a passport or a proof of age PASS card that has the PASS hologram. If this is not provided, they will be refused.**

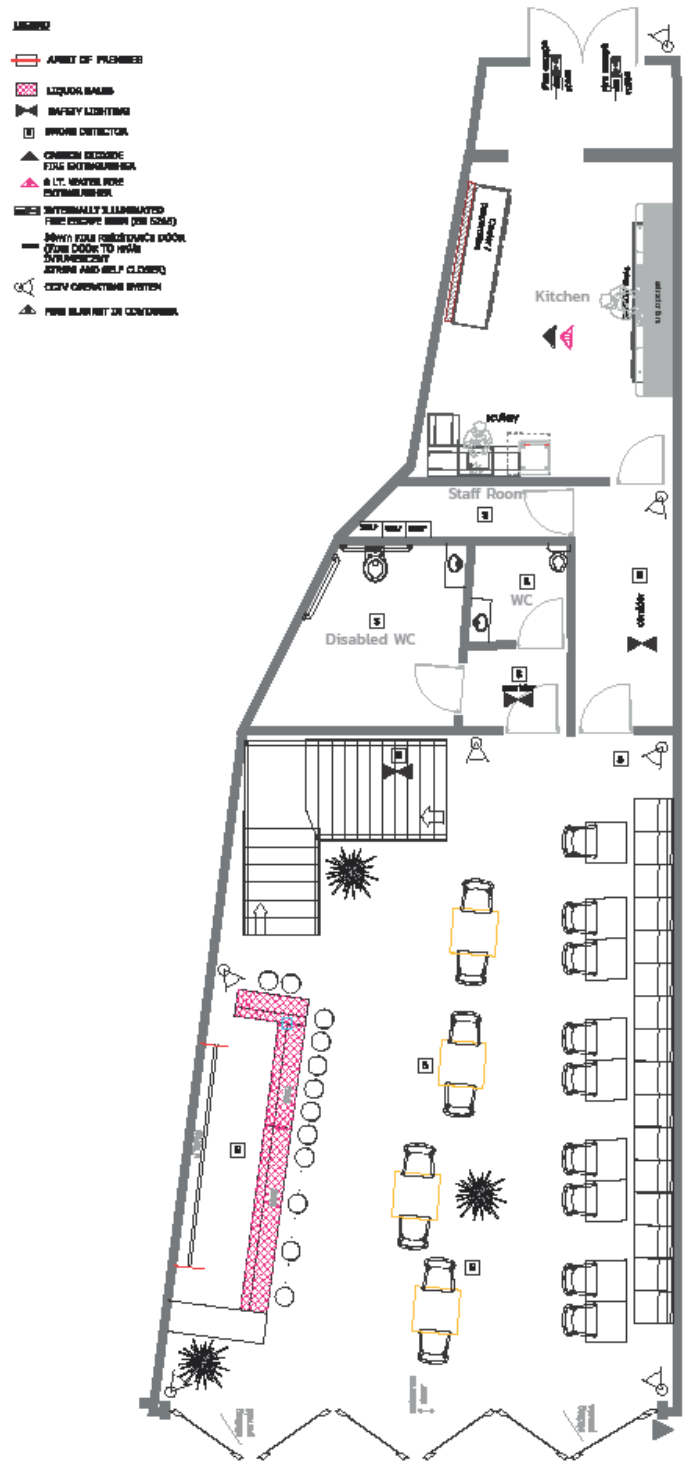
Annex 3 – conditions attached after a hearing by the Licensing Authority

Not applicable

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Annex 4 – premises plans

Original premises plans are held by the Licensing Authority of the London Borough of Havering.





Part B

Premises licence summary

Premises licence number

24500

Premises details

Postal address of premises

Gravity Bar
322 Collier Row Lane Romford RM5 3NL

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Late night refreshment, supply of alcohol

The times the licence authorises the carrying out of licensable activities

Late night refreshment
Monday to Sunday – 23:00 to 00:00
New Year's Eve – 23:00 to 01:30

Supply of alcohol
Monday to Sunday – 10:00 to 00:00
New Year's Eve – 11:00 to 01:30

The opening hours of the premises

Monday to Sunday – 10:00 to 00:00
New Year's Eve – 11:00 to 01:30

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On supplies only

Name, (registered) address of holder of premises licence

EI Mono Entertainment Ltd
128 City Road London EC1V 2NX

1 of 2

Registered number of holder

14556425

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Hari Potru

State whether access to the premises by children is restricted or prohibited

Not restricted

2 of 2

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Representations from Responsible Authorities

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Licensing Authority
London Borough of Havering

PC Chris Stockman
East Area Licensing Team
Romford Police Station
19 Main Road
Romford
Essex
RM1 3BJ
Telephone:
Email:stockman.christopher@met.pnn.p
olice.uk
15/05/2024

Police Representation - Premises licence variation application - Gravity Bar 322 Collier Row Road Romford RM5 3NL

Dear Licensing Authority

Police acknowledge receipt of a premises licence variation application for Gravity Bar 322 Collier Row Road Romford RM5 3NL which we received on the 22nd April 2024.

The application states the venue wish to:-

- 1. Operate as a bar within the premises and on the outside terrace.**
- 2. To remove all existing conditions from Annex 2 of the premises licence and replace with new conditions as detailed in the application.**
- 3. Add the provision of live and recorded music to the premises licence from 23.00 to 00.30 the following day all week.**
- 4. Extend the permitted licensed hours for the provision of late night refreshment and the sale of alcohol for consumption on the premises to be until 00.30 the following day all week.**
- 5. Extend the permitted licensed hours for all licensable activities on New Year's Eve to be until 02.00 the following day.**

On behalf of the Commissioner of Police of the Metropolis, consideration has been given to this application and Police object to the application in its current format under the following licensing objective:-

Prevention of Crime and Disorder

The venue's current premises licence contains the condition **"Alcohol shall only be served to anyone purchasing a meal. The sale of alcohol shall only take place within operational hours and all alcohol thus sold shall be consumed on the property"** indicating its operation as a restaurant/café.

Previously on their own website Gravity bar described itself as a culinary gem that catered to the discerning palate of the city's cosmopolitan residents and visitors.

My overall impression is that the venue have been operating as a vertical drinking establishment rather than a restaurant or café.

Police attended Gravity with the Council on the 27th October 2023 and on walking into the venue a fairly large number of customers were seen standing in the main bar area of the venue drinking alcohol. To the side was a small table which was offering a small serving of finger food. The licence holder was spoken to outside the venue and I understand the Council Licensing Team have contacted the venue on numerous occasions previously.

On the 24th January 2024 Police attended the venue with Council Licensing Officer Oisín Daly due to concerns and to discuss a previous variation application Police had received. We were met at the venue by a Gravity bar employee and not by the Designated Premises Supervisor or/and licence holder as they were not available to meet.

On operating the CCTV and inputting dates into the playback section of the system no recordings were found which would suggest that they weren't being saved and it was only by entering the management section of the system were CCTV backup files located. If a CCTV system was working and being operated correctly Police would expect footage in the playback section. On searching through the system an entry in the log showed the system had been reset at around 0330 hours on the 24th January 2024. No other system reset log entries were found and could suggest the system was accessed and possibly tampered with.

CCTV images obtained by Mr Daly show customers in the venue not eating food with alcohol. The kitchen didn't appear busy with activity as you would expect with the running of a restaurant or café kitchen. In one of the images there appeared to be only one staff member in the kitchen who wasn't wearing chefs clothing and not preparing meals.

Operating as a vertical drinking establishment carries extra responsibility and raises the risk of increased ASB and/or crime and disorder occurring. Historically ASB and/or crime and disorder is higher in venues where the serving of alcohol is predominant rather than the consumption of food.

It's due to the above observations that the venue have not fully evidenced to the Police that they're capable of adhering to their current licence conditions and have not proven they're responsible operators of a restaurant/café but now want to operate as a bar.

Police have also noted that the application states the venue wish to operate 7 days a week till 0100 hours which are beyond Havering Council's Licensing policy for terminal hours.

In conclusion, Police believe the venue have shown a total disregard to their current licence and are concerned whether the venue would be able to uphold the licensing objectives should the variation application to operate as a bar be granted and at this time cannot support this application.

Yours sincerely,



PC Chris Stockman - East Area Licensing Team

Licensing Act 2003 – responsible authority representation

This representation is made by a responsible authority for the London Borough of Havering concerning a premises licence variation application for the premises as detailed below.

Applicant: El Mono Entertainment Ltd
Premises: Gravity Bar, 322 Collier Row Lane, Romford, RM5 3NL

Name: Oisin Daly
Organisation: London Borough of Havering Licensing Authority
Address: c/o Town Hall Main Road Romford RM1 3BD
Email: oisin.daly@havering.gov.uk
Telephone no.: 01708 433661

Objection summary:

This is the second application for a variation to the premises licence submitted in recent times.

During the initial application consultation period the premises had failed to adhere to the condition they seek to remove, undermining the prevention of crime and disorder licensing objective.

Within this consultation period the premises' operators again appear to have failed to adhere to the same condition – the evidence of the blue notice provided to the authority shows customers apparently drinking in the premises without any evidence that they are consuming a table meal with the alcoholic drinks.

During the course of the past year there have been several enforcement visits and inspections which show a record of non-compliance with the terms of the current premises licence. The new DPS made initial contact with the licensing authority regarding the removal of the alcohol ancillary to a table meal condition. Whilst this initial consultation was welcomed, no follow up contact occurred and therefore no agreements were able to be made.

The DPS is an employee who may easily be removed from the premises should the variation be granted; the premises licence holder remains the same. This raises concerns that, if granted, the variation could undermine the licensing objectives given the history of non-compliance at the premises.

Policy considerations

13.1 When assessing the applicant's or licence holder's ability to demonstrate a commitment to high standards of management the Licensing Authority will take into

account whether they

- Can demonstrate comprehensive knowledge of best practice
- Has sought advice from the responsible authorities
- Has implemented any advice that has been given by the responsible authorities
- Is able to understand verbal and written advice and legal requirements
- Can demonstrate knowledge of the licensing objectives, relevant parts of the Licensing Policy and their responsibilities under the Licensing Act 2003
- Is able to run their business lawfully and in accordance with good business practices
- Is able to demonstrate a track record of compliance with legal requirements.

13.2 Where there is a history of non-compliance associated with the premises applicants will need to establish evidence of improvement in management standards and procedures.

13.3 The Licensing Authority seeks to promote mixed use premises with alcohol sales being offered to customers alongside food. Applications for premises providing a seated environment for customers are encouraged. Applications for premises whose predominant offer is vertical drinking are not encouraged and the operating schedule for such applications will be expected to demonstrate robust arrangements for promoting the licensing objectives.

Representation

The proposed variation application seeks to remove condition 1 on the licence:

1. Alcohol shall only be served to anyone purchasing a meal. The sale of alcohol shall only take place within operational hours and all alcohol thus sold shall be consumed on the property.

The nature of this condition is such that the premises must effectively be operating as a restaurant or café: any alcohol supplied must be ancillary to a table meal.

By removing this condition, the premises could operate unrestricted as a bar.

The use of the premises as a bar increases the risk of crime and disorder occurring: crime statistics are higher in wet-led establishments rather than in restaurants or cafes. Additional measures such as door staff may be required for establishments of this nature.

The licensing authority has little confidence in the operators to properly manage the premises without undermining the licensing objectives, primarily the prevention of crime and disorder.

This view is based on evidence of the condition above being apparently breached during

both application's consultation periods and a reluctance of management to address issues when brought to their attention.

The issues further to non-compliance of conditions and advice to vary the licence began in June 2023 and culminated with a site visit to discuss the variation. The site visit found that CCTV recordings showed the premises was disregarding the condition relating to alcohol being purchased with food.

The failure to adhere to conditions of the licence results in a breached licence which then leads to criminal offences occurring should licensable activity continue to be provided when the licence is in breach. The premises may therefore be subject to further enforcement action in these circumstances.

The licensing authority asks the licensing sub-committee to consider refusing this variation application. The premises has repeatedly failed to promote the licensing objectives by breaching the condition they seek to remove during the consultation period. This shows a disregard for compliance and may have potentially led to criminal offences being committed. Were the variation application to be granted it would be difficult to trust that the premises' operators would adhere to any additional conditions which may be offered or deemed appropriate to promote the licensing objectives.

Chronology of events:

06th June 2023 –

An article in the Romford Recorder promoting the premises appeared to show the premises operating unlawfully. This was addressed by way of an email by myself to the operators which contained the following remarks:

"The licence also states by way of a condition that alcohol must only be sold with a meal (condition 1), please ensure that this is adhered to."

A copy of the licence was attached to the email.

16th June 2023 –

No reply received to emails.

Site visit conducted by public protection officers O Daly and K Conway. Several conditions of the licence were found to be in breach. The premises licence holder and DPS were not present on site.

19th June 2023 –

The following email was received:

Dear Mr. Oisin Daly,

Thank you for email earlier. I am Hari Potru, one of the partners in the business and we had been communicating with you earlier in relation to the licensing matter. It was brought to my attention last weekend that there are some concerns that needed addressing immediately. Let me apologise for the delayed response as I had been away from business on some personal work.

we obtained the licence in the name of el mono entertainment ltd , however , our concerns are as below:

- 1) we are now trading as Gravity - Please suggest us to fill the relevant forms to reflect the trading name
- 2) we would like to introduce to serve the customers those who wish to come and drink, rather than purchasing a meal. Please advise us on relevant forms to submit.
- 3) As you mentioned, we would like to utilise the provision and continue serving customers upstairs until sep 2023, however, we would rather make an application to vary the premises usage. Therefore please advise us with a step by step process to get this in place before sep 2023.
- 4) Ashok Duppati is one of our friends and is NO WAY connected to this business. On companies house Mr. Praveen Vejandla is the sole director - who is also involved actively in day to day operations. Hence you may seem him at the business more frequently than me.

We would love to work with you and please hep us by guiding in the right direction as we have NO intention to disobey the council / licensing rules.

If you are around in the area, I would be delighted to meet you. Please let us know your plans so that I can make myself available to meet you.

I look forward to hearing from you in due course.

Thank You
Hari Potru

19th June 2023 –

Reply to Mr Potru:

Hello,

1. There is a fee of £12.50 to change the trading name.
2. You will need to submit a full variation, guidance on this process can be found on our website. You may seek the assistance of a solicitor or agent as it is not a straightforward process.
3. That is written in legislation and expires in Sept 2023, you do not need to do anything. You still must adhere to the licence condition of serving alcohol with food.
4. Noted.

Going forward you will need to make a variation.

Until such a time that variation may be granted then you must continue to serve table meals with every alcoholic drink served.

19th June 2023 –

Warning letter issued to the licence holder, attached in Appendix.

19th June-23rd June –

Email exchanges back and forth detailing steps required. Pointed out in this exchange is the necessity for a variation application and methods to undertake as well as how to complete a change of name. Only a change of name of the venue was received.

31st October 2023 –

Email received:

From: EL Mono <elmonoentertainment@gmail.com>

Sent: 31 October 2023 14:19

To: Oisin Daly <Oisin.Daly@haverling.gov.uk>

Subject: Variation to alcohol licence

Dear Oisin Daly,

I am writing to you in relation to variation of licence for our business. At the moment we have a condition on licence whereby we serve food along with alcohol, however, we would like to apply for a change to this condition, so that we can also serve alcohol alone should a customer decides not to buy a meal. This is because we are losing a lot of loyal clients who were turned away as they didn't buy a meal.

There have been no issues or inconvenience to members of public so far, as all our customers are local & well behaved. It is getting difficult to survive without the flexibility of serving drinks alone.

Can you please suggest, how to proceed?

Thank you

31st October 2023 -

Email sent in reply to the venue including the previously sent email and indicating the point that a variation application would be required.

20th November 2023 –

Email sent to licence holder detailing the need for a variation and outlining that enforcement may be the next step. A reply from licence holder was received advising that solicitors had been instructed 10 days ago.

04th December 2023 –

Application received to vary licence to remove alcohol ancillary condition

15th January 2024 –

Application rejected due to procedural irregularity.

17th January 2024 –

New variation application received to remove alcohol ancillary to a table meal condition

24th January 2024 –

Site visit arranged to discuss variation; PC C Stockman and O Daly present along with staff members. No DPS or premises licence holder on site for the visit. CCTV viewed showing further breaches of the licence. Evidenced in Appendix A.

26th February 2024 –

Application Withdrawn

28th March 2024 –

DPS varied to Senthurnathan Tharmalingam

Other documents attached

Appendix A – Photos of CCTV showing alcohol being consumed without a meal.

Appendix B – Email exchanges

1. 19-23 emails
2. 31 Oct emails
3. 20 Nov emails

Appendix C – Blue public notice photograph showing patrons internally consuming alcohol with a table meal.

Signed *Oisín Daly*

Dated 14/05/2024

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On Wed, 7 Jun 2023 at 17:46, Oisín Daly <[REDACTED]> wrote:

Good Evening,

Having recently seen the Romford Recorder post in relation to the Gravity Bar at the premises please note there are issues which may prevent the premises operating lawfully in that area.

Firstly, the owner listed in the newspaper is [REDACTED] – they are not listed as a director on companies house, could you clarify their role in the business please.

The premises licence only authorises “On” sales, the area to the top is not included within the plan of the premises. There is a temporary provision for off-sales which came about during Covid but is due to expire in September 2023. After that you will need to make an application to vary the licence if it is not extended.

The licence also states by way of a condition that alcohol must only be sold with a meal (condition 1), please ensure that this is adhered to.

I have attached an updated copy of the licence for display which includes the registered address of the company.

Kind Regards

Oisín

Oisín Patrick Daly | Public Protection Officer London Borough of Havering |
Environment Town Hall, Main Road, Romford, RM1 1BD

From: EL Mono <[REDACTED]>
Sent: 19 June 2023 13:57
To: Oisín Daly <[REDACTED]>
Subject: Re: El Mono/Gravity Bar

Dear Mr. Oisín Daly,

Thank you for email earlier. I am Hari Potru, one of the partners in the business and we had been communicating with you earlier in relation to the licensing matter. It was brought to my attention last weekend that there are some concerns that needed addressing immediately. Let me apologise for the delayed response as I had been away from business on some personal work.

we obtained the licence in the name of el mono entertainment ltd , however , our concerns are as below:

1) we are now trading as Gravity - Please suggest us to fill the relevant forms to reflect the trading name

2) we would like to introduce to serve the customers those who wish to come and drink, rather than purchasing a meal. Please advise us on relevant forms to submit.

3) As you mentioned, we would like to utilise the provision and continue serving customers upstairs until sep 2023, however, we would rather make an application to vary the premises usage. Therefore please advise us with a step by step process to get this in place before sep 2023.

4) [REDACTED] is one of our friends and is NO WAY connected to this business. On companies house Mr. Praveen Vejandla is the sole director - who is also involved actively in day to day operations. Hence you may seem him at the business more frequently than me.

We would love to work with you and please hep us by guiding in the right direction as we have NO intention to disobey the council / licensing rules.

If you are around in the area, I would be delighted to meet you. Please let us know your plans so that I can make myself available to meet you.

I look forward to hearing from you in due course.

Thank You

Hari Potru

On Mon, 19 Jun 2023 at 14:14, Oisin Daly <[REDACTED]> wrote:

Hello,

1. There is a fee of £12.50 to change the trading name.
2. You will need to submit a full variation, guidance on this process can be found on our website. You may seek the assistance of a solicitor or agent as it is not a straightforward process.
3. That is written in legislation and expires in Sept 2023, you do not need to do anything. You still must adhere to the licence condition of serving alcohol with food.
4. Noted.

Going forward you will need to make a variation.

Until such a time that variation may be granted then you must continue to serve table meals with every alcoholic drink served.

Kind Regards

Oisín

Oisín Patrick Daly | Public Protection Officer London Borough of Havering |
Environment Town Hall, Main Road, Romford, RM1 1BD

From: EL Mono <[REDACTED]>
Sent: 20 June 2023 18:54
To: Oisín Daly <[REDACTED]>
Subject: Re: El Mono/Gravity Bar

Dear Mr. Oisín Daly,

Many thanks for your email. Although I did my best to understand the email you sent me twice, I am still in confused state. Therefore can you please clarify the following?

- 1) can you please send me the form or the direct link to apply for the trading name variation? We are happy to pay the relevant fee.
- 2) At the moment we are not serving food and drinks upstairs. Can you please clarify that we can serve food and alcohol until the current covid permission ends (september 2023)?
- 3) I do not seem to find the correct form for applying to continue the sale of food and drinks upstairs after September 2023. Can you please sign post me to that?
- 4) We ordered the missing signage and record keeping books etc, which will be displayed / available for use by tomorrow.
- 5) we made sure CCTV access is available at any point and staff training records are kept on site , should there is a need for authorities to have a look at. We also managed to keep a record of staff that are authorised to sell alcohol in my absence under my supervision, as you mentioned.

I wait to hear from you in due course.

Thank you
Hari Potru

From: Oisín Daly <[REDACTED]>
Sent: 23 June 2023 14:43
To: EL Mono <[REDACTED]>
Subject: RE: El Mono/Gravity Bar

Hello,

1. If you wish to change the trading name then please let me know what you would like it to be called, there is a £10.50 fee payable. You can pay this at

<https://havering.gov.uk/paylicensing> enter the reference of 24500 and send me the payment receipt once done.

2 & 3. A link to the application to vary can be found here: [Application to vary a premises licence to specify an individual as designated premises supervisor from London Borough of Havering \(www.gov.uk\)](#)

You can currently sell alcohol with food upstairs until Sept 2023.

As before you need to make a variation to the premises licence. This involves the application above being completed and submitted via Gov.uk, the public notice being displayed and advertised in the Romford Recorder. Beyond that you may need to consider speaking to all responsible authorities including the police, planning, licensing and trading standards to ensure that they are content with your proposed operations once the application is submitted. It is not a simple task and as I have indicated before you may wish to seek professional help, unfortunately we do not offer any pre-consultation advice and must remain impartial through the process.

Kind Regards

Oisín

Oisín Patrick Daly | Public Protection Officer London Borough of Havering |
Environment Town Hall, Main Road, Romford, RM1 1BD

From: Oisín Daly
Sent: 31 October 2023 14:25
To: EL Mono <[REDACTED]>
Subject: FW: El Mono/Gravity Bar

Good Afternoon,

As previously advised on the 19th June this year you will require a full variation to the premises licence.

See point 2.

Kind Regards

Oisín

Oisín Patrick Daly | Public Protection Officer London Borough of Havering |
Environment Town Hall, Main Road, Romford, RM1 1BD

On Mon, 20 Nov 2023 at 11:03, Oisín Daly <[REDACTED]> wrote:

Good Morning,

We have had no reply to your emails.

Licensing is underpinned by compromise, as we have had no replies to emails we are now unfortunately in a situation where the next course of action will likely be enforcement led.

Please reply and confirm receipt of this email and the intention to apply for a variation.

Kind Regards

Oisín

Oisín Patrick Daly | Public Protection Officer London Borough of Havering |
Environment Town Hall, Main Road, Romford, RM1 1BD

From: EL Mono <[REDACTED]>
Sent: 20 November 2023 11:09
To: Oisín Daly <[REDACTED]>
Subject: Re: El Mono/Gravity Bar

Dear Oisín,

Thank you for email. We have instructed our solicitors around 10 days ago or so to work on it. I will find out what's happening with them and which stage we are at.

Can you please advise what kind of enforcement action you are referring to and why? I am confused between you and the solicitor. I need to see evidence for taking the action please.

I wait to hear from you.
thank you

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Havering
LONDON BOROUGH

Valid Interested Party Representation

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Robert Ritchie

312 Collier Row Lane
Romford
England
RM5 3NL
United Kingdom

London Borough of Havering
Town Hall

08 MAY 2024

RECEIVED

4 May 2024

The Licensing Authority
Town Hall
Main Road
Romford
RM1 3BD

Dear Sir/Madam,

I wish to object to the application to vary a premises licence in relation to:

Gravity Bar 322 Collier Row Lane Romford RM5 3NL

It wishes to change its licence to turn itself from a bar/restaurant in a mixed business/residential area into a night club and so that alcohol can be sold without its supply being ancillary to a table meal, ie to permit vertical drinking.

If this were to be allowed it would have detrimental effect on the neighbourhood which is a mixture of business and residential properties, which includes residential apartments above the neighbouring business properties.

To allow it to become a night club and a vertical drinking premises would no doubt lead to an increase in anti social behaviour, especially late at night when local residents are trying to sleep.

In essence as the premises were previously occupied by a insurance broker that operated during normal business hours, the change in use is not beneficial to the local area and the community that lives here and I hope that you will block their application so that we can continue to enjoy living in a mixed and diverse Collier Row.

Yours sincerely,



Robert Ritchie

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